



## Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

### CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the  
Casitas Board Room  
1055 Ventura Ave.  
Oak View, CA 93022  
April 25, 2018 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Roll Call
2. Public comments (Items not on the agenda – three minute limit).
3. General Manager comments.
4. Board of Director comments.
5. Board of Director Verbal Reports on Meetings Attended.
6. Consent Agenda.
  - a. Minutes of the March 28, 2018 Board Meeting.
  - b. Minutes of the April 11, 2018 Board Meeting.
  - c. Recommend approval of a purchase order to AT&T in the amount of \$19,659.10 for upgraded fiber optic network connection between Lake Casitas Recreation Area and District Office and approval of a monthly service fee increase of \$359.00.
  - d. Resolution requesting consolidation of the District General Election.
  - e. Recommend approval of a purchase order to Legend Pump & Well Service Inc. in the amount of \$5,775 for removal and inspection of the Ojai Water System Mutual Well #6.

- f. Recommend approval of a contract with BC Rincon Construction, Inc. in the amount of \$56,350.35 for Lake Casitas Recreation Area and Water Treatment Plant Road Maintenance, Specification 18-399.
  - g. Recommend approval of purchase of Allen Bradley Modules and PLC's in the amount of \$8,750.21.
7. Review of District Accounts Payable Report for the Period of 4/05/18 - 4/18/18.

RECOMMENDED ACTION: Motion approving report.

8. General Manager's Verbal Update on Water Security Projects.
9. Recommend approval of an application for Federal Assistance SF-424 (New USBR Grant) for Recreation Facility Upgrades and Quagga Mussel Control.

RECOMMENDED ACTION: Motion approving recommendation

10. Information Items:
- a. Executive Committee Minutes.
  - b. Finance Committee Minutes.
  - c. Water Conservation February 2018 Update.
  - d. County of Ventura's action to approve a Bona Fide Water Exchange.
  - e. News Articles.
  - f. Investment Report.
11. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
March 28, 2018

A meeting of the Board of Directors was held March 28, 2018 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. President Word led the group in the flag salute.

1. Roll Call

Directors Baggerly, Bergen, Hicks and Word were present. Director Kaiser was out. Also present were Michael Flood, Assistant General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were one staff member and 14 members of the public in attendance.

2. Public comments (Items not on the agenda – three minute limit).

Angelo Spandrio spoke to the board stating the three sisters plan is not simply hooking up to the state water project. The three sisters plan is an expansion of the Ventura plan. Richard Hajas is qualified to generate such a plan. He has been involved in planning, funding, design and build water resource projects in the county. I studied the three sisters plan and financial analysis in detail using my assumptions I validated Richard's conclusions and charts. Financial analysis shows nominal cost increases. City of Ventura is taking care of their own water security. Ventura is installing new 30 inch diameter pipeline where needed in case Lake Casitas goes dry, and they have their wastewater recycling program. Their water future looks rosy. Calleguas hired Kennedy Jenks to evaluate options throughout eastern Ventura County. They are being proactive. We want our water agency to be proactive. I suggest you immediately enter into a contract with Kennedy Jenks to study bringing state water to Foster Park with the three sister plan. It needs to be done now. Meet with the other two sisters. If you don't have the time or expertise then hire a consultant to do it. There is opportunity to assist Calleguas in their quest for additional storage. You need to show Calleguas that the three sister plan is the best alternative. Get the plan out of its current pigeon hole.

3. General Manager comments.

Mr. Flood said that agenda item 10 will take care of my comments.

4. Board of Director comments.

Director Baggerly commented that when Richard Hajas was here making his presentation afterwards the discussion by board members said a feasibility study was a good idea. We put that concept on the state water ad hoc committee. Ideas for consultants include Corolla, AE Com, Larry Walker and Associates MWH Global and Stantec. An economic study for these projects needs to be done and I would like that to go to the finance committee. People seem to forget that Casitas is very much involved with intertie project, which is phase one of the three sisters project. The Notice of Preparation has been released for public review. Send comments to City of Ventura, Project Manager Betsy Cooper at 501 Poli St. Ventura, CA. Comment period ends March 30. You should read the notice of prep for EIR that might be done later this year for the intertie. We are also not just sitting around waiting for the EIR to be completed. We have the hobo project that could produce a conservative level more than half or more of our annual water usage for the district. 8,000 AF of water. Possibility of another well and a concept of desal for deep water wells in the Ojai basin. We are working to develop local water to be independent from an unreliable state water project. We need to be resilient and on our own dime when we can't get that state water. It does not mean the three sisters project is the only game in town. We need to make sure we fix our web page. People can't find the info they need.

Director Hicks added regarding diversions if past history holds true we divert every five years. That concerns me. People of Ojai get people excited, until we have to stop letting the water out for the fish. I'm really worried about our situation and my opinion is this lake will go dry if we keep doing what we are doing.

5. Board of Director Verbal Reports on Meetings Attended.

President Word attended the AWA meeting on quagga issues. It sounds like they are having difficulty in getting permitting agencies to agree on what they can or can't do. We met with Calleguas and city of Ventura and they are both fully aware of our interest and desire to participate. They are aware of what we need to make a connection that will work sending water east and west. Their time table does not end at June 1<sup>st</sup>. We have talked to both of them and they are very encouraging for us to continue the way we are working to work out the details and a feasible plan that will work long term.

Director Baggerly reported on his March 15 attendance with Jim and the General Manager to the CEQA scoping meeting for the notice of preparation for EIR for the Intertie. On the 16<sup>th</sup> I attended the Supervisor Bennett cooperation committee. Steve gave a good presentation of what Casitas is doing and how we are preparing for this water shortage emergency. Cooperation was evident.

6. Consent Agenda

ADOPTED

- a. Minutes from the March 14, 2018 meeting.
- b. Memorandum from Quagga Mussel Committee Members Russ Baggerly and Pete Kaiser regarding concerns and consequences regarding the proposed sale of Table A water to United Water Conservation District.
- c. Revised Quagga Mussel Committee Minutes of February 26, 2018.
- d. Recommend approval of Change Order No. 1 in the amount of \$5,010 to Oilfield Electric for District Office Lighting Replacement, Specification 17-396.
- e. Recommend approval of a purchase order to DTC in the amount of \$9,982.49 for the District and Recreation Phone System Upgrade.
- f. Recommend approval of a contract to Clean Lakes Inc. in the amount of \$5,450 to prepare a Notice of Intent and Aquatic Pesticide Application Plan for coverage under the National Pollutant Discharge Elimination System Permit for Biological Pesticides and Residual Chemical Pesticide Applications from Aquatic Animal Invasive Species Control.

The Consent Agenda was offered by Director Baggerly, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

7. Review of District Accounts Payable Report for the Period of 3/08/18 - 3/22/18.

APPROVED

Director Hicks suggested that he would like to review the repairs on the trucks. Ms. Collin suggested he contact her to do so.

On the motion of Director Hicks, seconded by Director Baggerly, the bills were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

8. Request by Mr. Robert Goddard for natural disaster relief of water consumption costs of \$308.99.

APPROVED

On the motion of Director Hicks, seconded by Director Baggerly, the above request was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
NOES:	Directors:	None

ABSENT: Directors: Kaiser

9. Request by Sue Peterson for natural disaster relief of the conservation penalty of \$270.00. APPROVED

On the motion of Director Baggerly, seconded by Director Hicks, the above request was approved by the following roll call vote:

AYES: Directors: Baggerly, Bergen, Hicks, Word  
NOES: Directors: None  
ABSENT: Directors: Kaiser

President Word requested to discuss Item 14 d outside of the information items.

Mr. Flood reported that financial issues, reduced water supply and additional water supply are continuing to be discussed and meetings will be ongoing with Calleguas and the City of Ventura. Director Baggerly added I think that we need to try to help people understand what the administrative process is like for government. I'm getting emails that say please adopt the three sisters project now. That is not the way it works. There is an entire process and it takes time. There is the notice of preparation of the draft EIR for Calleguas, Ventura, and Casitas State Water Intertie. We cannot adopt a project without the EIR. A lot of work has been done by Kennedy Jenks to develop the EIR. More investigations will be done and then public hearings will be held on the project. The City of Ventura is the lead agency. There will be a public hearing and everyone will have some sort of presentation on the environmental document. We can't move ahead out of sequence. We want to do it right.

President Word added when we met with Calleguas and City we are pushing to move forward as quickly as possible. They acknowledge that we have participated for over a year and a half to work out the details. Flow studies are being done to move water east and west. It is still up to the city of Ventura and Calleguas to pull these forward. They still are key players in this. It depends a good part on what they want to do. They want to work with us and be as fair as possible. Both are interested to have a supply of water available for emergency use and reliable water.

A member of the public stated that the drought has been going on for six years. Understand what you are saying. Director Baggerly added we have been in this process for a year and a half. Director Bergen added in our meetings with Calleguas and Ventura there is a willingness to work together and good understanding that the East/West connection goes all the way to Casitas. We will cover the extra part to get it to Casitas. We have to define the hydrology and capacities, review the project and alternatives and then get to the costs. We have to have the project defined and it is in process.

Greg, a member of the public said I understand things take time. It would be helpful if there was some transparency with charts and diagrams and accountability to deadlines. Where are we with the Hobo's? What are the steps to get it done and who is responsible with the target dates. Can there be specifics and timelines and hold people responsible for hitting those targets. If we get the web site improved there is some document or charts give accountability and responsibility. Who is responsible? How do we get that out of all of the projects rather than trusting. Director Baggerly added we are not the lead agency but we can get some links from the city on our site.

Larry Yee of the Ojai Water Advisory Group stated the three sisters plan captures the essence of a regional cooperative assistance plan. Pool the resources in order to provide for more secure water future. Recognize the plan is complicated. State water is one part of the plan. A critical part. For you to solely focus on state water part of that plan. President Word interjected stating I take exception that the only thing we are looking at is the state water project. Mr. Yee responded the only part of the three sisters project is the state water. Before we sent it out to the other entities we sent it to Steve Wickstrum a week ahead of time. We were willing to make revisions based on Steve's input but received no response from Steve. Then we sent a notice out via email to Russ and Steve requesting a meeting to sit down and discuss and received zero response. That is no way to run a public agency. The WAG group has been meeting since last May. We met every other week, 1-2 hours at each meeting. I went to the Water Resources committee yesterday and of the 45 minute meeting you may have spent five minutes of talking about our future. There is a lot of concern and even anger coming your way. They do not know what you are doing. There has hardly been any response to us.

Director Hicks stated I would disagree with you. I organized with Mike Anderson a year ago to hook up with state water. At a meeting in Ojai a year and a half ago 300 people were there and there was a lecture and asked how many hook up to state water. Myself and one other guy raised our hands. Mr. Yee stated the state water project is one part of that plan. To say we take the state water as the first step or first stage and wait until that is settled. Think how to develop a cooperative future.

Maria Lucas, homeowner explained that a real estate agent said you are going to stage 4 and we have missed the boat in selling your house. People are fleeing Ojai because of water. It is very adversarial. Could we figure ways out to work on this together? We have some good ideas. The biggest problem is the community thinks what the future of the water is different than charts the district is giving us. From a homeowner we are scared to be stuck in Ojai, lose our homes, lifestyle and community and orchards. I am upset about it and see that we are sitting here and not in agreement at all in the fundamentals. If we could come together and agree on that then maybe we can work together better. Start on graphs on future of our water. If we can agree on fundamentals and go over the three sister plan together. We believe this is our best hope for our future.

Maybe this is a state of emergency. Think we have to work better together. I don't see that today. You are working and we are working together. Director Baggerly responded that the WAG group wants us to concentrate only on their project. Ms. Lucas said can we start with the assumption of what the water future is. Have an underlying assumption on what the urgency is.

Director Baggerly agreed that we all need to listen better. All I hear back from the community is to adopt the three sister plan. Phase 1 has been a year and a half in the process. We are not the lead agency. We are doing what we can. The state water project is integral to the three sisters project. No one wants to listen to what we are doing or understand how long it takes to get through a process. The city of Ventura is the lead agency for the first step of this process that we have been in for a year and a half. Ms. Lucan added that the assumptions of the community and your data are not in sync.

Mr. Mathews added this was an information item. Comments could have been done in public comments. Not sure this is the proper place to do it. Director Baggerly responded that we need to have this discussion.

Eugene Rooke explained that he has spoken with a number of you and Mary, you called me back. I disagree with a number of things you have said. Mary you were elected in 2010. You have been here a long time. You had a long time to take action. The drought in this area has been around. Director Baggerly said I do not accept that. Mr. Rooke added you say the hobo project could supply half of the water but Jordan Kear, your consultant says it is only to be an emergency water supply, not a regular water supply. Fracking is an art. You can't only talk about what you need in phase one. You have to talk about all three phases. You have to have an agreement that this is the deal. I have not heard any support of the three sisters plan. Who is authorized to negotiate a deal? When are you going to stand up and be counted to support the three sisters plan? If you don't support it say it. Other districts won't take you seriously.

Robin Gerber, Ojai resident thanked Mr. Hicks for the invitation to activism. I agree we need to know what you are doing, who is authorized and how the whole plan is moving forward. This is a failure of leadership and it starts with your general manager. I ask you how are you directing that person and making sure Mr. Wickstrum is doing his job? This is a transparency issue. Communication is a big problem. The anger you are hearing is because we don't know what is going on. Who is in charge, what is being done and where are the timelines.

Greg Shrogue challenged board and staff to take the leadership position and have us help behind. Director Hicks said we tried and called NMFS and they said no. That is what we are dealing with. They don't see any other view than their own. Mr. Shrogue suggested starting early enough looking towards next year and have the community help.

Barb Rugo of Ojai agreed with the other speakers. There is a sense of urgency. We are scared and read about Captetown. There is no timeline here and no sense of urgency. We have been in drought for six years. It is time to step on the pedal.

Director Baggerly added all of you should realize the state water project intertie is the three sisters project first step. We are already doing what you want us do to. The project is on its way. The Ad hoc committee is in discussions with the city and Calleguas, that is taking place. A member of the public suggested why not make Richard Hajas your consultant to bring your heads together rather than butting them.

10. General Manager's comments regarding March 2018 diversions.

Mr. Flood explained that the storm came in a couple of pulses. The first one was moderate with muddy water going down and running through the screens and diversion and gave water to fish and the canal. The second pulse was much stronger and that brought down a lot of debris which plugged the screens. We were out there working 24/7 to clean the screens off and restart start it and they would plug again. We contacted Rick Bush at NMFS and Mary Larson at CDFW. The response from Mary was we cannot pull screens to divert water. This event was nature's response to a catastrophe in the watershed and we will continue to deal with it as we have in the past. Usually we would not put this water into diversion. We will continue to work with regulators and work toward a better design. Those would be redesigned screens and possibly traveling screens. Travelling screens tend to harvest fish. All in all we got only a portion of the water down the canal. Santa Ana and Coyote creeks provided a lot of water into the lake with the turbidity screens doing their job. The storm brought us in total about 2,500 acre feet. That can take care of a portion of our evaporation in the lake this year. We would like to see more but that is probably what we have for now. President Word added to pull the screen has some negative consequences. Mr. Flood asked for the public patience as well as there is usually a reason why there is no water in the canal. President Word thanked staff for manning the facility 24/7.

11. Recommend negotiation of a one year exchange of State Water Contract Table A Water between Casitas Municipal Water District and San Geronio Pass Water Agency. APPROVED

Mr. Flood explained that the district normally will sell its water to the turn back pool which allows us to sell to State Water Contractors. Pool A was \$35/AF and the second pool was \$17/AF. Water goes to all of the contractors. We use the sale to reduce the tax roll. The City of Ventura has been working with San Geronio to do a transfer or exchange. They take the water this year and pay costs to get water to them and on reverse a certain amount of water needs to come back. 40% return of water in a future year. For the one year transfer it is \$1.5 million to the city. In talking to the city as well as considering our own

options, this is a good proposal to bring to the board. Director Baggerly added if we had taken advantage of turn back pool money it would lower the tax obligation, is that true of this transfer? Mr. Flood explained that has not been decided yet. There are costs with the State Water Project in searching out water security plans.

On the motion of Director Hicks, seconded by Director Baggerly the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

12. Request Ventura County Watershed Protection District to approve the one year assignment of State Water entitlements held by Ventura Water and Casitas Municipal Water District to an agency that is outside of Ventura County. APPROVED

On the motion of Director Baggerly, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

13. Recommend approval of a Purchase Order to ERS Industrial Services, Inc. in the amount of \$56,650.56 for the removal, cleaning and reinstallation of media in pressure filter #6. APPROVED

On the motion of Director Hicks, seconded by Director Baggerly, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

14. Information Items:

- a. Water Conservation February Update.
- b. Quagga Committee minutes.
- c. Finance Committee minutes.
- d. State Water Ad-hoc Committee.
- e. Investment Report.

The information items were offered by Director Baggerly, seconded by Director Hicks and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Hicks, Word
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NOES: Directors: None  
ABSENT: Directors: Kaiser

15. Adjournment.

President Word adjourned the meeting at 4:08 p.m.

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Mary Bergen, Secretary



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
April 11, 2018

A meeting of the Board of Directors was held April 11, 2018 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. President Word led the group in the flag salute.

1. Roll Call

Directors Baggerly, Kaiser, Bergen, Hicks and Word were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and six members of the public in attendance.

2. Public comments (Items not on the agenda – three minute limit).

Laurel Moore, owner of Azu in Ojai addressed the board expressing her concerns as a terrified business owner who could be looking at three-four years from now we will be out of water. I have not heard of any plans other than we hope it will rain and fill up our lake. This is my first time here and I think this is the beginning of a huge amount of merchants that don't want to see their businesses turn into dust in the next four - five years. I don't want to see business or real estate investment collapse. I am anxious to see what you have planned.

Eugene Rooke, Ojai resident addressed the board stating your main water source is Lake Casitas. You are still operating using a 2004 plan largely written by Steve Wickstrum. The plan assumes more water than we have. 40 inches of rain per year is unrealistic. We need more water, not just increased drought restrictions. You are not transparent. You don't say specifically what you are doing. Estimates I made from your newsletter and your data. Steve Wickstrum said to the Ventura County Star in November that he is often asked how long will it be until the lake goes dry. We, your customers, are doing our part. Demand has been reduced by 40% to 12,000 AF last year. You supplied that demand. Groundwater was 1500 AF and the balance was from the lake. Annual take from the lake, I'm tired of hearing it depends. Your original target was 18,000 AF/year. We will be at stage 4 drought in October and that is 14,000 AF of water, Stage 5

is 12,000 AF per year. 2011-2016 drought years average take was 20,000 AF per year. Are you going to turn off people's taps? How many years are left? The last newsletter said there was 70,000 AF in the lake. Minimum pool is 1,000 AF. Working with 70,000 AF, in October divide 18,000 12,000 or 20,000 into 70,000 AF and you get 4-6 years until lake is dry. I will use five. What happens when lake goes dry? You have 1,500 from groundwater supply to meet 10,000 af demand. You have five years until you can meet 15% of your demand. Your time is running out and you are not doing much. It is a question of survival and the impact of actions and inactions. Our home values, businesses and agriculture. You hope for rain. You have a big problem and you are not acknowledging it or taking responsibility for it. You are not doing your job and you hope we won't realize how bad things are. Some say you are pursuing sources. I don't believe it. The HOB0 is no solution. It is an unknown emergency supply. You only just authorized an ad hoc committee. Last march you said Ventura is the lead agency. Ventura rejected your scope of work you wanted to pipe water to casitas. What negotiations are under way with the other districts to arrange other water sources? You chose not to participate while Calleguas and Ventura are working together. Casitas, what I don't understand is why are you satisfied that Calleguas and Ventura will have water and you want to go it alone. Engage and find someone dedicated to find other water supplies, promote Casitas participation and to negotiate on your behalf with your approval. Engage to find new water supplies. You demonstrated what you are doing now is not working. There are no new water supplies. We need active leadership that reports to the public. Hire someone – just do it. Your five years are counting.

Angelo Spandrio read the following. The Brown Act says in part that "...government bodies subject to the requirements of the Brown Act must provide public notice of their meetings, post agendas of the subjects to be discussed at those meetings, and provide public access to those meetings." One of your board members recently said that: "At the last meeting we were limited by the Brown Act which requires that items for discussion be on the agenda." I would very much like to see changes made to the way future agendas are composed. Items concerning our water future should be regular items on your agenda.

1. This will allow board members to discuss the future of our water, present motions and vote on those motions.
2. This will allow the public to be prepared to discuss specific agenda items concerning their water since public interest in this subject is rapidly growing.

I would like to see the following 5 subjects specifically placed on each future agenda:

1. HoBo Project Status
2. State Water Project Ad Hoc Committee Report
3. Drought declarations and modifications to the WEAP – Mr. Wickstrum has said that we can expect lake storage to decrease by around 13,000 AF

over the next 6 months or so leading to a State 4 Drought Declaration in October. Stage 5 is 10,000 AF later.

4. Ojai System:
  - a. # of wells on line and flow rates in each
  - b. Depth to water in those wells
  - c. Status of well refurbishment
  - d. Condition of the distribution system in Ojai
5. Search for other water sources such as the Ted Moore connection.

For each of the above subjects, the person(s) most versed in the subject should present the status, present the future action items to be taken and solicit discussion/guidance from the board. An occasional statement "NO REPORT" may be the report...

When I say that the above subjects should be specifically placed on the agenda, I'm speaking of them to be placed on the agenda in such a way to promote discussion/decisions among the board members, allow the Board to give the General Manager direction to promote public involvement. The above subjects should not be buried in agenda items such as General Manager comments, Board of Director comments, Board of Director Verbal Reports on Meetings Attended, Consent Agenda or Information Items.

Please, let's see these changes incorporated with all future agendas until our water worries are over.

Maria Lucas asked for an update every week. I don't feel any reassurance. As a homeowner I am freaked out.

### 3. General Manager comments.

Staff has met with Mustang Industries to develop the website for water security which should be completed by end of April. We will update it with items going on presently. The notice of CEQA documents on the intertie that Casitas, Calleguas and Ventura have been involved with since 2016. As it happens information will be posted.

The San Geronio Pass agreement will move to the County Board of Supervisors on Tuesday at 11:00 to get the letter of non-objection to move forward with the City of Ventura and ourselves. He requested that President Word be in attendance.

On April 16 we will be hosting United Water Conservation District to visit the Robles Fish Passage facility. They will be educated on what we have. There are major changes to be made at Freeman Diversion.

Chautauqua is this Sunday at 3:00. I provided some information to assist Randy Tillman to answer a lot of questions that have been asked as to what has been going on.

We have been waiting for Forest Service FS 299 permit to do an exploratory well in the forest service area. We also are looking at a vertical bore for Matilija Formation. The formation has the potential of producing 2,000 – 8,000 AF per year. Until we put drill into ground we will then know what we have available in the Matilija formation. We also met with Congresswoman Julia Brownley's office on Monday regarding the lack of action of the Forest Service to issue the FS299 to put data gathering equipment into springs and weeps to gather data and monitor how the formation performs in its water supply. We have been waiting for almost six months and the concern I have is the FS 299 to drill a hobo might take longer. We can look at drilling straight down directly on Casitas property. We will gather a cost estimate and bring back to consider as a project to move forward. It will probably take a month to a month and a half.

Mr. Wickstrum then reported that we are finishing up with the fire disaster with FEMA and will be cleaning out our duct system which is a reimbursable project.

Mr. Spandrio asked if it is possible to comment on the General Managers comments. He said I am confused about the vertical bore. How are we getting to Matilija sandstone from a vertical bore on Casitas property? Mr. Wickstrum explained the purpose is to see if it is there. We are relying on a Geotech expert who feels that it is there. Trying to access that formation directly below Casitas property and not rely on approvals and federal delays. What if we can't get into the forest service area? The vertical option is drawn on there on the original plan, one drawn straight down as another option if we get hit with someone not wanting us to go into the Forest Service.

Mr. Rooke added one reason you drill horizontally is to get more production. How thick do you expect this formation to be when you drill straight down? Mr. Wickstrum agreed about drilling diagonally and this does not seal off doing the hobo. We could get our analysis going and then on with the FS299 and do the hobo. You don't know until you drill. Mr. Rooke said until you understand the geology you can't say there is 2,000 – 8,000 AF there. You don't know if there is enough pressure to drive water to surface. Mr. Wickstrum added you don't know until you drill. A lot of wells are drilled that don't give anything. If we get one that gives us some info then it readies us for the hobo. Both options may be very beneficial on what we are doing. At that location we have the canal within 100 – 200 feet and about 7,000 feet away we have a 24 inch pipeline where we can treat and put into it into the system. This location looks to be the best place to start. Director Baggerly added suppose that vertical test works and we get water out of it. Then we can tell how the Matilija formation is acting to that extraction of water and serve as environmental review for the hobo. President Word added we will try all we can try, nothing ventured, nothing gained.

4. Board of Director comments.

Director Baggerly asked for a status of the shoreline growth permit removal. Mr. Wickstrum said it has been sitting with the Corp of Engineers office for some time. Director Baggerly asked about the Ojai System status. Mr. Wickstrum replied we have held meetings regarding modeling and projects. Director Baggerly then suggested the use of Lake Casitas Improvement Foundation to accept private donations to assist in funding water security projects. Mr. Mathews said he will have to look into this. Director Baggerly then mentioned a status report he wrote as a draft to be reviewed by committee and brought back as a status report. He added that a PR campaign is critical and we want to get information out there.

Director Hicks mentioned Met's decision to do the state water project alone with dual tunnels. Mr. Wickstrum added it is \$11 billion dollars for the dual tunnels for 9,000 cfs. The remainder of State Water Project Contractors will be handed a bill for the rest of it. We have been in talks for three years for a contract extension agreement to extend the contract to 2085.

5. Board of Director Verbal Reports on Meetings Attended.

None

6. Consent Agenda – NONE.

7. Review of District Accounts Payable Report for the Period of 3/23/18 - 4/4/18. APPROVED

On the motion of Director Hicks, seconded by Director Bergen, the bills were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

8. Resolution setting a public hearing for May 9, 2018 to hear input from the public on the proposed modification to rates and fees for the Casitas Water Adventure. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

9. Information Items:

- a. Water Resources Committee Minutes – March 27, 2018
- b. Recreation Committee Minutes.- April 5, 2018
- c. Lake Casitas Recreation Area Report for January 2018.
- d. Lake Casitas Recreation Area Report for February 2018.
- e. Lake Casitas Monthly Status Report for March 2018
- f. Matilija Dam – Report on Stakeholder Group Meeting on March 23, 2018 & Matilija Dam Removal & Ecosystem Restoration Project Funding Plan – April 2017
- g. Water Consumption Report
- h. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- i. Investment Report.

On the motion of Director Baggerly, seconded by Director Kaiser the information items were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

Ms. Moore stated she didn't feel better. Director Baggerly suggested she take a copy of what he had written and read it as it goes over what we have been doing. A member of the public said you are trying to work to get a permit and this is why we are so concerned with the valley.

Mr. Wickstrum mentioned the OBGMA 2017 report on their website and recommended reading it as it provides information on where the city of Ojai gets their water. Another item that people forget is that they have water below their feet. That will get you a sense of where your water is coming from and the status of the basin that serves the city of Ojai. Director Baggerly added the basin has 65,000 AF. City of Ojai residents and business utilize this past year about 1,500 acre feet a year. Another 2,500 AF is pumped out for Ag in the east end of Ojai. The groundwater basins are in better recovery state than Lake Casitas.

Mr. Spandrio suggested that Jordan said 60% which puts it at 48,000 AF. Director Bergen added there is water there that in an emergency status will keep business in place. Mr. Spandrio added the sustainable yield is 5,000 AF per year. It is misleading to say 48,000 feet of water as accessible to the Ojai valley. The Ojai basin is not a simple tub. Mr. Wickstrum responded saying let's not say the city of Ojai has run out of water. That is the position that is being put out there that people are concerned. Director Kaiser added the public deserves to see information and see propaganda and emotions. There is a groundwater basin and from the report it is not being fully utilized as it could. Every time it rains there is replenishment. President Word added that we are finding out the condition of wells after the takeover of the Ojai System.

Mr. Rooke asked the board if the wells in Ojai will only supply the city of Ojai and not Oak View. Are you saying the city limits of Ojai have exclusive

rights to that water? President Word responded that is not what we are saying. Mr. Rooke responded that will spread throughout the valley and people like her will go out of business.

Director Baggerly added the Act of 1991 states no water shall be exported from the Ojai basin perimeters unless it is considered surplus. Mr. Rooke asked are you going to restrict that water to just for the city of Ojai. Director Baggerly added all the users overlay the Ojai basin. Mr. Wickstrum added this is where the rumors get spread. Mr. Mathews added that we would love to have this discussion on wells at some other time.

President Word moved the meeting to closed session at 3:50 p.m.

10. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Name of Case: George Lewis and Cheryl Lewis, Kerry Tormey; Alton Gebhart and Mary Louise Gebhart, Geoffrey Marcus, as Trustee of the Marcus Family Trust; Katherine Connor; Kevin Vanderwyck and Katy Vanderwyck; on behalf of themselves and all similarly situated v. Southern California Edison Company, a California corporation; City of Ventura; Casitas Municipal Water District; and DOES 1 through 50, inclusive.

Ventura County Superior Court Case No. 56-2017-00505314-CU-MT-VTA

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Name of Case: Santa Barbara Channelkeeper v. State Water Resources Control Board; City of Buenaventura.

San Francisco Superior Court Case No. CPF-14-513875

President Word moved the meeting back to open session at 4:11 p.m. with Mr. Mathews reporting that counsel met with the board on the two existing litigation matters. On the first matter there is nothing to report and on the second, counsel discussed with the board possible future actions and will report back to the board.

11. Adjournment.

President Word adjourned the meeting at 4:12 p.m.

---

Mary Bergen, Secretary

**CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memorandum**

**DATE:** April 18, 2018  
**TO:** Steve Wickstrum, General Manager  
**FROM:** Kevin Nguyen, IT Administrator  
**SUBJECT:**

Funds Request for Lake Casitas Recreation Area (LCRA) Network Upgrade

**RECOMMENDATION:**

Approve unbudgeted upgrade to the network connection between LCRA and the District Office in the amount of \$19,659.10 and monthly service fee increase of \$359.00 for 50 Mbps. This upgrade would transition the LCRA network to the fiber optic system that the District is currently utilizing at the District Office. This upgrade would allow sufficient band width to perform vital business tasks at LCRA.

**BACKGROUND AND OVERVIEW:**

An internet connection with a larger bandwidth can move a set amount of data much faster than an internet connection with a lower bandwidth. Bandwidth is typically expressed in bits per second, (60 Mbps to explain a data transfer rate of 60 million bits (megabits) every second). The network that is currently installed to connect LCRA to the District Office and the internet is operating at 1.5Mbps and unreliable by industry standards.

Installation of fiber optic will be able to transmit up to 1000 Mbps of encrypted high speed data which will allow the streaming of online safety training for LCRA staff, account for less down time of the online reservations and time clock systems that LCRA utilizes and increase overall productivity.

The network bandwidth used to connect the LCRA to the District Office and the internet is insufficient for regular operations and requires upgrade due to:

1. **Unstable Line Connection to the District Office.**
2. **Low Network Speed.**

**SUMMARY**

Upgrading to the fiber optic network connection will correct the unstable network connection to the District Office and the low network speed experienced by LCRA. It will also allow for more productivity, less down/wait time, allow for online streaming training and includes AT&T maintenance of the fiber optic lines between the District Office and LCRA.



Kevin Nguyen <knguyen@casitaswater.com>

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**SPECIAL CONSTRUCTION NOTICE & QUOTE CASITAS MUNICIPAL WATER DIST  
VENTURA CA 302601173 IP18005005 1005774964 32378872 32378872**

1 message

---

SPAIN, MELONDY <ms2707@att.com>

Tue, Apr 17, 2018 at 10:29 AM

To: "knguyen@casitaswater.com" <knguyen@casitaswater.com>

Cc: "MORRISON, EDWARD J" <em884v@att.com>, "SPAIN, MELONDY" <ms2707@att.com>, "SCHAEFER, KEN" <ks2625@att.com>

Kevin,

We have received a Special Construction quote from AT&T WEST. Please let me know whether or not CASITAS MUNICIPAL WATER DIST is willing to accept the charges.

**COST:** \$19,659.10

**SCOPE OF WORK:** placement of 3800' of fiber

**DECISION NEEDED BY:** May 1, 2018

**Address:** 11311 SANTA ANA RD VENTURA, CA 93001

**Product/ Type of service:** MIS Express

**Note:**

Special Construction is required when there are no facilities at the Access Provider's Serving Wire Center (SWC), and/or between the Access Provider's Serving Wire Center and the manhole or pole nearest the customer's premises and the costs to install the facilities exceeds Access Provider requirements. The excess costs over and above that covered by the Access Provider are then passed along to AT&T Core as their customer. It is then AT&T Core's process to pass these charges along to the end user customer. AT&T Core is just a pass through for the charges the Access Provider quotes. No additional costs are added to the Special Construction quote provided by the Access Provider.

\*The special construction fee is not an installation charge and only applies when there are no facilities between your address and the Serving Wire Center. The fiber run with the special construction project is to the curb or pole (whichever is applicable).

Regards,

**Melondy Spain Moultrie**

Order Specialist - HALO

Global Product Ordering

**AT&T Technology Operations**

754 Peachtree St Atlanta, GA 30308

770-510-7282 | [ms2707@att.com](mailto:ms2707@att.com)

-  
Next Level Support: Area Manager- Lisa Cremona - Phone: 732-844-5677 or Email: [lc2613@att.com](mailto:lc2613@att.com)

AT&T Internal partners please refer to the Internal Support Process & Guide in advance of engaging next level.  
<http://gdagoms.dev.att.com/pageview.cfm?id=8>

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**AT&T DEDICATED INTERNET  
PRICING SCHEDULE**

**Table 3: Flat Rate and Flexible Bandwidth Billing Option - Ethernet**

Available bandwidth levels are subject to qualification at time of each order and may vary for ADI ports/access ordered with or without the ADI on Demand option.

Bandwidth	Discounted Ethernet Access Monthly Fee	Minimum Bandwidth Commitment		Undiscounted Incremental Usage Fee Per Mbps
		Undiscounted ADI w/ Customer Router Monthly Fee	Undiscounted ADI w/ AT&T Managed Router Monthly Fee	
2 Mbps	\$400.00	\$260.00	\$388.00	\$355.00
4 Mbps	\$400.00	\$262.00	\$390.00	\$325.00
5 Mbps	\$400.00	\$263.00	\$391.00	\$270.00
8 Mbps	\$400.00	\$266.00	\$394.00	\$235.00
10 Mbps	\$400.00	\$268.00	\$396.00	\$198.00
20 Mbps	\$420.00	\$449.00	\$577.00	\$144.25
50 Mbps	\$524.00	\$813.00	\$955.00	\$95.50
100 Mbps	\$604.00	\$1,400.00	\$1,555.00	\$77.75
150 Mbps	\$610.00	\$1,800.00	\$1,965.00	\$65.50
250 Mbps	\$900.00	\$2,150.00	\$2,240.00	\$44.80
400 Mbps	\$1,100.00	\$2,700.00	\$3,380.00	\$42.25
500 Mbps	\$1,100.00	\$3,500.00	\$4,325.00	\$43.25
600 Mbps	\$1,100.00	\$4,096.00	\$4,840.00	\$40.33
1000 Mbps	\$1,400.00	\$4,505.00	\$5,620.00	\$28.10
<b>Discount:</b>		<b>72.00</b>	<b>72.00</b>	<b>100.00</b>

**Table 4: Class Of Service Option - Flexible Bandwidth Billing Option - Monthly Fees**

The Class of Service option is not available for ADI ports/access ordered with the ADI on Demand option.

**Discount: 100%**

Speed	Undiscounted ADI w/ or w/o Managed Router Monthly Fee*
9.01 to 10.0 Mbps	\$825.00
15.01 - 20.0 Mbps	\$1,325.00
45.01 - 155 Mbps	\$5,000.00
200 - 250 Mbps	\$5,400.00

\*Applies to ADI Express Only and Charges waived for Sites with AT&T BVoIP Service

**Table 5: Class Of Service Option - Installation Fees**

**Discount: 100%**

<b>Class of Service Undiscounted Installation Fee*</b>	\$1,000.00
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\*Charges waived for Sites with AT&T BVoIP Service

**Section III: Additional Service Fees**

<b>Moving Fee (during hours)</b>	\$1,000 per location
<b>Additional Moving Fee (outside standard operating hours - 8:00 a.m. to 5:00 p.m. Monday through Friday)</b>	Additional \$500.00 per location

**Section IV: AT&T Business in a Box®**

AT&T and Customer Confidential Information

Page 3 of 5



Page 7 of 11  
 Bill Payer(BAN) 9391035541  
 Invoice Number 000011093143  
 Invoice Date 03/20/2018  
 Contract Number C3-A/B-12-10-TS-01  
 Customer Name CASITAS MUNICIPAL WATER DISTRICT

**3362572772 -**

**Monthly Charges**

Item#	Contract	Qty	Product ID	Feature Name	Bill Period	Charge	Total Charge
11	Y	4	TMECS	DS1 Service IntraLATA	03/07/2018	76.8800	307.52
3362572772 Total:							307.52
3362572772 Total Monthly Charges:							307.52

**Monthly Detail Charges**

Item#	Contract	Qty	Product ID	Feature Name	Bill Period	Charge	Total Charge
Circuit ID / WTN 41HCQA015346-002PT							
11	Y	1	TMECS	DS1 Service IntraLATA	03/07/2018	76.8800	76.88
11	Y	1	TMECS	DS1 Service IntraLATA	03/07/2018	76.8800	76.88
41HCQA015346-002PT Total:							153.76

**Monthly Detail Charges**

Item#	Contract	Qty	Product ID	Feature Name	Bill Period	Charge	Total Charge
Circuit ID / WTN 41HCQA015346-003PT							
11	Y	1	TMECS	DS1 Service IntraLATA	03/07/2018	76.8800	76.88
11	Y	1	TMECS	DS1 Service IntraLATA	03/07/2018	76.8800	76.88
41HCQA015346-003PT Total:							153.76
3362572772 Total Monthly Detail Charges:							307.52

**Service Taxes & Surcharges**

Item#	Description	Charge
12	CA High Cost Fund Surcharge - A	1.05
13	CA High Cost Fund-B and CA Advanced Svc Fund	1.68
14	CA Relay Service and Communications Devices Fund	1.50
15	California Teleconnect Fund Surcharge	3.24
16	State Regulatory Fee	0.99
17	Universal Lifeline Telephone Service Surcharge	14.25
3362572772 Total Taxes and Surcharges:		22.71
3362572772 Total:		330.23

**CSR Detail**

Item#	Contract	Qty	Product ID	FID	Feature Name	Node	Location	City	Bill Period	Total Charge
Circuit ID / WTN 3362572772										
18	Y	1	PLX		Private Line Service	0			3/7/2018	0.00
	Y	24	S25EX		Spl Acc Svc Surcharge Exmptn	0			3/7/2018	0.00
3362572772 Total Circuit:										0.00

**CSR Detail**

Item#	Contract	Qty	Product ID	FID	Feature Name	Node	Location	City	Bill Period	Total Charge
Circuit ID / WTN 41HCQA015346-002PT										
19	Y	1	IACN-		ACCESS CUSTOMER NAME	0			3/7/2018	0.00
	Y	1	ACTL-	IACN	CASITAS MUNICIPAL WATER DIST				3/7/2018	0.00
	Y	1	AGY-	ACTL	PREMPREM				3/7/2018	0.00
	Y	1	AGY-	AGY	AGENCY IDENTIFIER				3/7/2018	0.00
	Y	1	CLS-	AGY	3-33600203				3/7/2018	0.00
	Y	1	LAT-	CLS	41HCQA015346-002PT				3/7/2018	0.00
				PIU	0					
	Y	1	LAT-	LAT	LOCAL ACCESS TRANSPORT AREA IDENTIFICATION				3/7/2018	0.00
				LAT	730					

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION REQUESTING THAT THE GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 6, 2018, BE CONSOLIDATED WITH OTHER ELECTIONS CALLED TO BE HELD ON THE SAME DAY AND IN THE SAME TERRITORY

WHEREAS, an election shall be conducted for the Casitas Municipal Water District pursuant to the Uniform District Election Law commencing with Section 10500 of the Elections Code on November 6, 2018, for the purpose of electing Directors; and

WHEREAS, the Board of Directors wishes the Elections Division of the Office of the County Clerk to conduct said election; and

WHEREAS, pursuant to Section 10400 et seq. of the Elections code, said elections may be consolidated with other elections to be held on the same day; and

WHEREAS, the Board of Directors acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418; and

WHEREAS, the Board of Directors determines that in the event of a tie vote, the winner will be determined by lot; and

WHEREAS, the Board of Directors request that this District's General Elections be consolidated with any other election which may be held on the same date and involving the same territory.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District that the General District Election of this District is to be held on November 6, 2018, and consolidated with any other elections held on the same date and involving all or a portion of the territory of the District pursuant to Section 10400 et seq. of the Elections Code; and

That, a tie vote will be determined by lot; and

That, pursuant to Election Code Section 10002, the District shall reimburse the County in full for the services performed upon presentation of a bill from the County to the District.

ADOPTED this 25<sup>th</sup> day of April, 2018

\_\_\_\_\_  
James W. Word, President  
Casitas Municipal Water District

ATTEST:

\_\_\_\_\_  
Mary Bergen, Secretary  
Casitas Municipal Water District



**MARK A. LUNN**  
**Clerk-Recorder, Registrar of Voters**  
**Elections Division**

**Notice to the County Clerk of Elective Offices to be Filled in the**  
**Casitas Municipal Water District**

\_\_\_\_\_  
(Name of City, School or Special District)

You are hereby notified that a General Election will be held on November 6, 2018.

Records indicate that the elective offices held by the persons listed below are to be filled:

Name of Officeholder\*

Bill Hicks

Mary Bergen

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title & Division (if any)

Director Div. 1

Director Div. 4

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The **Candidate** \_\_\_\_\_ is to pay for the printing, handling, translating, and mailing  
**City/District/Candidate\*\***

of the candidate's statements pursuant to Section 13307 of the Elections Code.

Dated: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
City Clerk/Elections Official

\* Please note if any appointments were made to fill vacancies and indicate expiration of terms.

\*\* Indicate City, District or Candidate depending upon which entity is to be billed for the cost of printing and handling the candidate's statements.

# MEMORANDUM

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TO: Board of Directors  
From: Michael Flood – Assistant General Manager  
RE: Ojai Water System Mutual Well #6 – Inspection Quote  
Date: April 19, 2018

---

## RECOMMENDATION:

- Recommend the Board approve a budget of \$ 5,775.00 for removal and inspection of the Ojai Water System Mutual Well #6.

## BACKGROUND:

Mutual Well #6 is part of the water supply within the Ojai Water System. Recent issues with the well necessitate the removal of the submersible well pump, inspection of the pump, and a videolog of the well. Details of the issues with Mutual Well #6 are as follows:

1. Production has dropped off from 300 GPM to 200 GPM over the last few months while water levels have gone up and production of the other Ojai Water System wells in the vicinity have increased.
2. Drawdown is about 75' while other wells average about 175'; suspicion is that there is an issue with the submersible pump.
3. The pump will be pulled and inspected and the well videoed to its full depth (about 510').
4. Staff will return with recommendations.
5. Price is \$5,775.00 which doesn't include re-installation (that will be part of any repair quote).

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** JORDAN SWITZER, ENGINEERING TECHNICIAN  
**SUBJECT:** AWARD CONTRACT – LAKE CASITAS RECREATION AREA AND WATER TREATMENT PLANT ROAD MAINTENANCE, SPECIFICATION 18-399  
**DATE:** APRIL 20, 2018

---

**RECOMMENDATION:**

It is recommended the Board of Directors accept the proposal submitted by the lowest responsive and responsible bidder and award the contract for the Lake Casitas Recreation Area and Water Treatment Plant Road Maintenance, Specification 18-399 to BC Rincon Construction, Inc. in the amount of \$56,350.35. It is further recommended the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

**BACKGROUND AND DISCUSSION:**

**Lake Casitas Recreation Area**

Annually, staff reviews the condition of roads within the Lake Casitas Recreation Area (LCRA) and determines where the limited repair funds should be expended. This year's project includes road reconstruction along a portion of the main road between Campground F and Lake Side Group Camp which has experienced increased degradation and potholing. The budget for this portion of the project is \$25,000 and is eligible for a 50% match through a US Bureau of Reclamation grant.

**Water Treatment Plant**

Road maintenance at the Water Treatment Plant (WTP) typically occurs every five years. Oxygen deliveries for the hypolimnetic aeration tank located at the top of the Casitas Reservoir dam has resulted in increased heavy vehicle traffic and subsequent road degradation. This year's project includes road reconstruction along a portion of Vista Point Road, along with extending an existing asphalt berm to prevent scouring along the road's edge. The budget for this portion of the project is \$40,000.

The project was advertised through F.W. Dodge and on the District's web site. Four firms submitted proposals. The bid results are as follows:

<b>FIRM</b>	<b>LCRA (Proj. 291)</b>	<b>WTP (Proj. 371)</b>	<b>TOTAL BID</b>
BC Rincon Construction, Inc.	\$21,315.20	\$35,035.15	\$56,350.35
J&H Engineering, Inc.	\$31,936.00	\$42,715.00	\$74,651.00
BSN Construction, Inc.	\$31,114.88	\$47,610.00	\$78,724.88
Mission Paving and Sealing, Inc.	\$41,652.00	\$55,616.30	\$97,268.30

BC Rincon Construction, Inc. has satisfactorily completed similar projects for Casitas in the past, has a current and active contractor's license, a satisfactory safety record, and a current DIR registration number. Both the Lake Casitas Recreation Area and Water Treatment Plant portions of this project are under budget.

This project is categorically exempt from CEQA under Section 15301(c).



## AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ in the year 2018 by and between the Casitas Municipal Water District, hereinafter designated as the District, and BC Rincon Construction, Inc. hereinafter designated as the Contractor.

WITNESSETH: That the parties hereto do mutually agree as follows with respect to the project known as **Lake Casitas Recreation Area and Water Treatment Plant Road Maintenance – Specification No. 18 – 399.**

ARTICLE I. For and in consideration of the payment of Fifty-six thousand, three hundred fifty and 35/100 Dollars (\$ 56,350.35 ) in conformance with the specifications hereinafter mentioned, the Contractor agrees with the District to construct the aforementioned project and to perform and complete in a good and workmanlike manner all the work pertaining thereto shown on the Drawings and described in the Specifications therefor, to furnish at its own cost and expense all tools, equipment, labor, and materials necessary therefor, except such materials as in the said specifications are stipulated to be furnished by the District, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II. For the same consideration set forth in Article I above, Contractor agrees to furnish all said materials and labor, furnishing and removing all plants, temporary work or structures, tools and equipment, and doing all the work contemplated and embraced in this Agreement, also to be responsible at its own expense for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until its acceptance by the District, and for all risks of every description connected with the works, and also for all expenses incurred by or in consequence of the suspension or discontinuance of works, except such as in the said Specifications are expressly stipulated to be borne by the District, and for well and faithfully completing the work and the whole thereof, in the manner shown and described in the said Drawings and Specifications and in accordance with the requirements of the Engineer under them, the District will pay and the Contractor shall receive in full compensation thereof the prices for the several items named in the Bidding Sheet of the Proposal.

ARTICLE III. The District hereby promises and agrees with the said Contractor to employ, and does hereby employ the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to for the price aforesaid, and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the Specifications; and the said parties for themselves, their heirs, executors, administrators, successors and assignees do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV. The Notice Inviting Bids, the Instructions to Bidders, the Proposal, the Specifications and the Drawings mentioned therein, and all addenda issued by the District with respect to the foregoing

*Agreement - continued*

prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF: the parties hereto have caused this contract to be executed the day and year first above written.

CASITAS MUNICIPAL WATER DISTRICT

By: \_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

Approved as to form:

\_\_\_\_\_  
Attorney

Dated: \_\_\_\_\_, 2018

CONTRACTOR

By \_\_\_\_\_

\_\_\_\_\_  
Title

# MEMORANDUM

---

TO: Board of Directors  
From: Steven E. Wickstrum, General Manager  
RE: Purchase of Allen-Bradley Modules and PLCs for the Ojai Water System  
Date: April 20, 2018

---

## RECOMMENDATION:

It is recommended that the Board of Directors authorize the purchase of the Allen-Bradley Modules and PLCs in the amount of \$8,750.21.

## BACKGROUND:

The Casitas Municipal Water District is continuing to improve and integrate the Ojai Water System. The Electrical/Mechanical staff has identified an immediate need to replace existing modules and PLCs to meet the standards of the District, work toward SCADA integration, and avoid a system failure. Staff is requesting the approval of out-of-budget purchase of six power supplies, seven Allen-Bradley 4-channel analog and five Allen-Bradley Micrologix PLCs, in the amount of \$8,750.21.

The purchase is supported by the General Manager and has been reviewed by the Finance Committee.



# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000800 A/P Checks: 29757-29774  
A/P Draft to P.E.R.S. 000000  
A/P Draft to State of CA 000000  
A/P Draft to I.R.S. 000000  
Voids:

000801 A/P Checks: 29775-29898  
A/P Draft to P.E.R.S.  
A/P Draft to State of CA  
A/P Draft to I.R.S.  
Voids: 29819, 29848, 29849, 29850

*Denise Collin 4/19/18*

Denise Collin, Accounting Manager/Treasurer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 04/07/18  
Pay Date of 04/12/18  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 4/9/18  
Denise Collin

Signed: \_\_\_\_\_  
Signature

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VENDOR SET: 01 Casitas Municipal Water D  
BANK: \* ALL BANKS  
DATE RANGE: 4/05/2018 THRU 4/18/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10616	DICK CORE MARINE							
	C-CHECK DICK CORE MARINE	VOIDED	V 4/18/2018			029819		4,848.75CR
	C-CHECK VOID CHECK		V 4/18/2018			029848		
	C-CHECK VOID CHECK		V 4/18/2018			029849		
	C-CHECK VOID CHECK		V 4/18/2018			029850		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4	VOID DEBITS 0.00		
		VOID CREDITS 4,848.75CR		
			4,848.75CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			4	4,848.75CR	0.00	0.00
BANK:		TOTALS:	4	4,848.75CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA I-T2 201804091343 State Withholding	D	4/11/2018	11,582.10		000000		11,582.10
00128	INTERNAL REVENUE SERVICE I-T1 201804091343 Federal Withholding	D	4/11/2018	29,816.67		000000		
	I-T3 201804091343 FICA Withholding	D	4/11/2018	34,212.74		000000		
	I-T4 201804091343 Medicare Withholding	D	4/11/2018	8,001.30		000000		72,030.71
00187	CALPERS I-PBB201804091343 PERS BUY BACK	D	4/11/2018	216.95		000000		
	I-PBP201804091343 PERS BUY BACK	D	4/11/2018	161.96		000000		
	I-PEB201804091343 PEPRA EMPLOYEES PORTION	D	4/11/2018	4,995.55		000000		
	I-PEM201804091343 PERS EMPLOYEE PORTION MGMT	D	4/11/2018	3,108.33		000000		
	I-PER201804091343 PERS EMPLOYEE PORTION	D	4/11/2018	6,858.65		000000		
	I-PRB201804091343 PEBRA EMPLOYER PORTION	D	4/11/2018	5,221.69		000000		
	I-PRR201804091343 PERS EMPLOYER PORTION	D	4/11/2018	11,060.22		000000		31,623.35
01666	AT & T I-000011118926 Acct#9391062398	R	4/11/2018	107.59		029757		107.59
01666	AT & T I-000011123566 Acct#9391064013	R	4/11/2018	20.31		029758		20.31
01153	RUSS BAGGERLY I-Mar 18 Reimburse Mileage 3/18	R	4/11/2018	88.29		029759		88.29
03275	California State Parks - Divis I-032918 Boater Card Apps - LCRA	R	4/11/2018	170.00		029760		170.00
09983	CALIFORNIA URBAN WATER I-MD-2018-37 Annual Dues CALWEP	R	4/11/2018	2,013.76		029761		2,013.76
02480	David Taussig & Associates, In I-1802175 D-17-00115 CFD Tax Admin	R	4/11/2018	2,987.00		029762		2,987.00
00086	E.J. Harrison & Sons Inc I-2207 Acct#1C00054230	R	4/11/2018	1,820.00		029763		1,820.00
01270	SCOTT LEWIS I-Feb 18 Reimburse Expense 2/18	R	4/11/2018	352.69		029764		352.69
00812	KEVIN NGUYEN I-Feb 18 Reimburse Mileage 2/18	R	4/11/2018	43.60		029765		43.60

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/05/2018 THRU 4/18/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03553	Ojai Valley Community Church Easter Service Security Dep.	R	4/11/2018	500.00		029766		500.00
03528	Ojai Valley MMA De-escalation Training - LCRA	R	4/11/2018	750.00		029767		750.00
02900	Greg Romey Reimburse Expenses 3/18	R	4/11/2018	160.85		029768		160.85
00215	SOUTHERN CALIFORNIA EDISON Acct#2237789169	R	4/11/2018	31.17		029769		
	I-040418b Acct#2210502480	R	4/11/2018	58,834.60		029769		
	I-040418c Acct#2210505426	R	4/11/2018	1,937.32		029769		60,803.09
00257	VENTURA RIVER WATER DISTRICT Acct# 05-37500A	R	4/11/2018	32.40		029770		
	I-033118b Acct# 03-50100A	R	4/11/2018	14.48		029770		46.88
00124	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R	4/11/2018	230.77		029771		
	I-DCI201804091343 DEFERRED COMP FLAT	R	4/11/2018	1,417.31		029771		
	I-DI%201804091343 DEFERRED COMP PERCENT	R	4/11/2018	94.30		029771		1,742.38
01960	Moringa Community PAYROLL CONTRIBUTIONS	R	4/11/2018	16.75		029772		16.75
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	4/11/2018	230.77		029773		
	I-DCN201804091343 DEFERRED COMP FLAT	R	4/11/2018	5,840.39		029773		
	I-DN%201804091343 DEFERRED COMP PERCENT	R	4/11/2018	474.28		029773		6,545.44
00180	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	4/11/2018	42.00		029774		
	I-UND201804091343 UNION DUES	R	4/11/2018	825.25		029774		867.25
00489	STEVE WICKSTRUM Reimburse Mileage 2/18	R	4/18/2018	98.10		029775		
	I-Mar 18 Reimburse Expenses 3/18	R	4/18/2018	233.86		029775		331.96
02587	A&M LAWNMOWER SHOP Repair Pumps - PL	R	4/18/2018	135.16		029776		135.16
00006	ADAMSON'S AUTOMOTIVE REPAIR Tow - Unit 17	R	4/18/2018	200.00		029777		200.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00010	AIRGAS USA LLC							
I-9074778083	Hard Hats PPE - DO/LCRA	R	4/18/2018	856.92		029778		
I-9074828032	Fire Retardant Clothing - EM	R	4/18/2018	518.66		029778		1,375.58
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-636150	Generator Connector - EM	R	4/18/2018	175.33		029779		175.33
02963	Richard Allen							
I-656804	Camping Cancellation - LCRA	R	4/18/2018	175.00		029780		175.00
03044	Amazon Capital Services							
C-13YC-LJ3L-14GQb	Accrue Use Tax	R	4/18/2018	8.16CR		029781		
C-1FWQ-QHDP-9QPLb	Accrue Use Tax	R	4/18/2018	10.66CR		029781		
D-13YC-LJ3L-14GQa	Accrue Use Tax	R	4/18/2018	8.16		029781		
D-1FWQ-QHDP-9QPLa	Accrue Use Tax	R	4/18/2018	10.66		029781		
I-13YC-LJ3L-14GQ	Tires for Carts - EZ 2 & 3	R	4/18/2018	112.52		029781		
I-1CGN-XHJY-K91Y	Rain Suits - LCRA	R	4/18/2018	221.78		029781		
I-1FWQ-QHDP-9QPL	Solar Panels for Buoy - LAB	R	4/18/2018	147.00		029781		
I-1T3H-P14D-XXCM	Ethernet Media Convertor - EM	R	4/18/2018	118.32		029781		
I-1YJP-R4G3-1RRR	Golf Cart Wheels - LCRA	R	4/18/2018	707.90		029781		1,307.52
03557	Annette Andrade							
I-657960	Camping Reduction - LCRA	R	4/18/2018	50.00		029782		50.00
0417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7013037525	Chempoint Tube - EM	R	4/18/2018	24.20		029783		24.20
00014	AQUA-FLO SUPPLY							
I-SI1176855	Fire Hose Coupled - LCRA	R	4/18/2018	431.45		029784		
I-SI1179565	PVC Fittings & Ball Valves -TP	R	4/18/2018	48.11		029784		
I-SI1182533	PVC Fittings & Bushings - UT	R	4/18/2018	34.35		029784		
I-SI1182537	Hand Pump - UT	R	4/18/2018	65.21		029784		
I-SI1182541	PVC Fittings - UT	R	4/18/2018	11.34		029784		
I-SI1182544	Pressure Regulator - LCRA	R	4/18/2018	7.85		029784		
I-SI1184117	PVC Fittings - UT	R	4/18/2018	38.55		029784		
I-SI1184627	Ball Valve & Fittings - UT	R	4/18/2018	58.41		029784		
I-SI11852542	Primer & Glue - UT	R	4/18/2018	13.90		029784		709.17
0840	AQUA-METRIC SALES COMPANY							
I-0069021-IN	2" Water Meters - UT	R	4/18/2018	16,414.08		029785		
I-0069125-IN	3" Water Meter - UT	R	4/18/2018	4,505.00		029785		
I-0069204-IN	3" Water Meter - UT	R	4/18/2018	1,447.88		029785		22,366.96

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703	ARNOLD LAROCHELLE MATTHEWS							
I-52504	Matter # 5088-016 2/18	R	4/18/2018	144.00		029786		
I-52505	Matter # 5088-001 2/18	R	4/18/2018	2,688.00		029786		
I-52506	Matter # 5088-017 2/18	R	4/18/2018	212.39		029786		3,044.39
02179	Art Street Interactive							
I-1368	Res. Sys. Web Hosting/Maint.	R	4/18/2018	542.15		029787		542.15
01666	AT & T							
I-000011204461	Local, Regional, Long Distance	R	4/18/2018	1,209.60		029788		1,209.60
00018	AT & T MOBILITY							
I-829434088X04142018	PT Wildlife Biol Monthly Cell	R	4/18/2018	12.28		029789		12.28
00021	AWA OF VENTURA COUNTY							
I-041918	AWA Operator Tech Workshop	R	4/18/2018	595.00		029790		595.00
03558	Carol Bean							
I-661176	Camping Cancellation - LCRA	R	4/18/2018	213.00		029791		213.00
00032	BIOVIR LABORATORIES, INC							
I-180479	Giardia/Crypto Test 3/14/18	R	4/18/2018	365.00		029792		365.00
03207	BMI PacWest inc.							
I-010764	AC Service DO Office 3/18	R	4/18/2018	559.00		029793		
I-010765	AC Service DO Office 4/18	R	4/18/2018	559.00		029793		1,118.00
00756	BOARD OF EQUALIZATION							
I-033118	Use Tax Return 15300115	R	4/18/2018	793.00		029794		793.00
01062	BP Medical Supplies							
C-E268724b	Accrue Use Tax	R	4/18/2018	20.16CR		029795		
D-E268724a	Accrue Use Tax	R	4/18/2018	20.16		029795		
I-E268724	Resuscitator Masks - WP	R	4/18/2018	278.00		029795		278.00
03059	Brenntag Pacific Inc.							
I-BPI828099	Chlorine for Ojai Sys. - TP	R	4/18/2018	1,226.40		029796		1,226.40
01295	BSN CONSTRUCTION							
I-040918	Asphalt Patching - ENG	R	4/18/2018	26,764.50		029797		26,764.50
03559	Victoria Bucy							
I-663435	Camping Reduction - LCRA	R	4/18/2018	60.00		029798		60.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01611	BURLINGTON SAFETY LABORATORY, Rubber Insulated Gloves - EM	R	4/18/2018	176.10		029799		
	I-54812 I-54920 Yellow Insulated Gloves - TP	R	4/18/2018	123.90		029799		300.00
02859	Carpinteria Valley Water Distr 50% Cost Share ESRI License	R	4/18/2018	5,387.11		029800		5,387.11
01023	CARQUEST AUTO PARTS Oil & Bulbs - Unit 46	R	4/18/2018	26.05		029801		26.05
00055	CASITAS BOAT RENTALS Gas for Boats - LCRA	R	4/18/2018	386.90		029802		386.90
00511	Centers for Family Health Drug Screening - LCRA	R	4/18/2018	80.00		029803		
	I-73810 I-76560 Drug Screening - DO	R	4/18/2018	105.00		029803		185.00
03021	Central Communications Call Center 4/18	R	4/18/2018	143.75		029804		143.75
02322	Coast Cart, Inc. Clutch Kit - Unit EZ 1	R	4/18/2018	313.00		029805		313.00
01843	COASTAL COPY Copier Usage - LCRA	R	4/18/2018	398.20		029806		398.20
03042	Jessica Collins Reimburse Expenses 3/18	R	4/18/2018	198.46		029807		198.46
00061	COMPUWAVE Adobe Premiere License - LCRA	R	4/18/2018	738.00		029808		
	I-SB02089465 I-SB02089548 Project Software - ENG	R	4/18/2018	575.32		029808		1,313.32
00062	CONSOLIDATED ELECTRICAL PLC Automation Upgrade - TP	R	4/18/2018	55,009.60		029809		55,009.60
00331	COORDINATED WIRE ROPE Wire Rope - PL	R	4/18/2018	155.16		029810		
	I-82417 I-82433 Nylon Slings - MAINT	R	4/18/2018	121.28		029810		276.44
00719	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	4/18/2018	137.50		029811		137.50

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/05/2018 THRU 4/18/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0813 I-49588153	Cortech Engineering Seal Conversion Kit - EM	R	4/18/2018	4,794.32		029812		4,794.32
2716 I-35350047	Crop Production Services Roundup - DO/LCRA	R	4/18/2018	1,747.42		029813		1,747.42
1001 I-147300 I-147607	CUSTOM PRINTING Business Cards - LCRA Business Cards - ENG/MGMT/TP	R R	4/18/2018 4/18/2018	112.61 314.91		029814 029814		427.52
1764 I-DP1800771a I-DP1800771b	DataProse, LLC UB Mailing 2/18 February Bill Insert - CONS	R R	4/18/2018 4/18/2018	3,689.29 86.63		029815 029815		3,775.92
3560 I-659877	Arlene Delatorre Camping Cancellation - LCRA	R	4/18/2018	55.00		029816		55.00
0740 I-10232281030 I-10234991279	DELL MARKETING L.P. Dell Laptop - CONS Dell Computer - ENG	R R	4/18/2018 4/18/2018	1,782.35 962.33		029817 029817		2,744.68
0662 I-P17138	Diamond A Equipment Seat Belt - Unit 277	R	4/18/2018	87.48		029818		87.48
1994 I-22688	Drapery Affair / The Floor Sto Lobby Blinds - ADM	R	4/18/2018	994.42		029820		994.42
2667 I-30473 I-30474	Digital Telecommunications Cor Phone System Upgrade - LCRA Phone System Upgrade - DO	R R	4/18/2018 4/18/2018	3,038.62 2,152.15		029821 029821		5,190.77
0086 I-1367	E.J. Harrison & Sons Inc Acct#500546088	R	4/18/2018	393.38		029822		393.38
0488 C-32320b D-32320a I-32320	ELECTRONIC SYSTEMS TECHNOLOGY Accrue Use Tax Accrue Use Tax Esteem Radio Upgrade - EM	R R R	4/18/2018 4/18/2018 4/18/2018	1,160.46CR 1,160.46 16,094.93		029823 029823 029823		16,094.93
0095 I-204186 I-204484 I-204718 I-204719	FAMCON PIPE & SUPPLY Hand Pump & Wrench - UT Bushings & Fittings - WHS Fittings - WHS Copper Tubing - WHS	R R R R	4/18/2018 4/18/2018 4/18/2018 4/18/2018	134.06 404.33 67.57 3,099.53		029824 029824 029824 029824		3,705.49

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00013	FERGUSON ENTERPRISES INC Mixing Valve - LCRA	R	4/18/2018	752.21		029825		752.21
00099	FGL ENVIRONMENTAL Nitrate Monitoring 2/27/18	R	4/18/2018	43.00		029826		
	I-803748A Manganese Monitoring 3/16/18	R	4/18/2018	130.00		029826		
	I-804119A Irrigation Analysis 3/28/18	R	4/18/2018	93.50		029826		266.50
00103	FRANK'S ROOTER & PUMPING Shower Sewer Lines - LCRA	R	4/18/2018	300.00		029827		300.00
00104	FRED'S TIRE MAN Flat Repair - Unit EZ-2	R	4/18/2018	25.00		029828		25.00
02720	Garda CL West, Inc. Armored Truck Service	R	4/18/2018	681.52		029829		681.52
00115	GRAINGER, INC Lug Swivel - Unit 89	R	4/18/2018	72.28		029830		
	I-9747979723 Twist & Seal Kit - LCRA	R	4/18/2018	76.42		029830		148.70
02217	Greg Rents Boom Lift - LCRA	R	4/18/2018	422.76		029831		
	I-50485 Cement Slurry - PL	R	4/18/2018	102.95		029831		
	I-50515 Cement Slurry - PL	R	4/18/2018	277.75		029831		803.46
00121	HACH COMPANY Ammonia Reagent Set - LAB	R	4/18/2018	133.62		029832		133.62
03561	Clara Hatfield Camping Reduction - LCRA	R	4/18/2018	110.00		029833		110.00
0596	HOME DEPOT Electrical Conduit - MAINT	R	4/18/2018	147.81		029834		
	I-8462747 Pedestal Light - LCRA	R	4/18/2018	202.75		029834		
	I-9023680 Ladder & Wrench - TP	R	4/18/2018	121.63		029834		472.19
2914	IE Safety Services, LLC Excavation Training - O&M	R	4/18/2018	1,150.00		029835		1,150.00
0126	CAROLE ILES Reimburse Mileage 3/18	R	4/18/2018	36.24		029836		36.24

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00129	J.L. WINGERT CO							
I-377897	Tubing Valve - WP	R	4/18/2018	134.47		029837		
I-377959	Valves for Pumps - WP	R	4/18/2018	165.42		029837		299.89
02344	Janitek Cleaning Solutions							
I-30398A	Janitorial Services - DO	R	4/18/2018	1,787.50		029838		1,787.50
00131	JCI JONES CHEMICALS, INC							
I-753256	Chlorine - TP, CM 554874	R	4/18/2018	1,650.00		029839		1,650.00
00132	KAMAN INDUSTRIAL TECHNOLOGIES							
I-S466713	Urethane Belt - PL	R	4/18/2018	345.35		029840		345.35
01022	KELLY CLEANING & SUPPLIES, INC							
I-45284292	Janitorial Services - LCRA	R	4/18/2018	280.00		029841		280.00
03562	Joe Kuester							
I-661426	Camping Cancellation - LCRA	R	4/18/2018	115.00		029842		115.00
01270	SCOTT LEWIS							
I-Mar 18	Reimburse Expense 3/18	R	4/18/2018	5,413.01		029843		5,413.01
00328	LIGHTNING RIDGE							
I-4041805	Uniforms - MAINT	R	4/18/2018	434.45		029844		
I-4101807	Maintenance Uniforms - LCRA	R	4/18/2018	96.93		029844		
I-4101808	Casitas Shirts - IT	R	4/18/2018	66.86		029844		
I-4111801	Safety Vest Screen Printing	R	4/18/2018	117.97		029844		716.21
03563	John Linscott							
I-659639	Camping Reduction - LCRA	R	4/18/2018	240.00		029845		240.00
03564	Christina Medina							
I-654482	Camping Cancellation - LCRA	R	4/18/2018	145.00		029846		145.00
00151	MEINERS OAKS ACE HARDWARE							
I-812950	Bucket - UT	R	4/18/2018	15.57		029847		
I-814729	Drill Bit & Glue - WP	R	4/18/2018	55.18		029847		
I-817683	Paint Tray, Rollers, Tape - PL	R	4/18/2018	100.09		029847		
I-818376	Tape, Clorox, Lysol, Batteries-PL	R	4/18/2018	104.21		029847		
I-818428	Eyebolts, Rope, Anchors - ENG	R	4/18/2018	72.29		029847		
I-818535	Hose, Sump Pump, Adapter - GAR	R	4/18/2018	136.59		029847		
I-818794	Connectors - Unit 291	R	4/18/2018	35.91		029847		
I-819128	Caps, Drywall, Wood - PL	R	4/18/2018	12.85		029847		
I-819194	Caulk, Batteries, Wallplates-PL	R	4/18/2018	29.31		029847		
I-819332	Staples - PL	R	4/18/2018	2.92		029847		
I-819387	Conduit, Outlet Box, Fittings-LC	R	4/18/2018	119.41		029847		
I-819410	Caulking for Jet Valves - TP	R	4/18/2018	185.07		029847		
I-820389	PVC Elbow & Adapter - FISH	R	4/18/2018	2.23		029847		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-820457	Valve Gate - LCRA	R	4/18/2018	31.22		029847		
I-820532	Ballcock - LCRA	R	4/18/2018	6.82		029847		
I-820712	Grommet, Fittings, Conduit-LCRA	R	4/18/2018	34.82		029847		
I-820764	Batteries - LCRA	R	4/18/2018	16.92		029847		
I-820852	Conduit, Fittings, Straps-LCRA	R	4/18/2018	87.69		029847		
I-821117	Tire Coat & Cleaner - GAR	R	4/18/2018	20.83		029847		
I-821183	Plywood & HD Box - LCRA	R	4/18/2018	198.13		029847		
I-821201	Primer & Paint - LCRA	R	4/18/2018	38.67		029847		
I-821216	Shovel - UT	R	4/18/2018	21.46		029847		
I-821273	Plywood & Pine - LCRA	R	4/18/2018	262.95		029847		
I-821277	Caulk - LCRA	R	4/18/2018	27.45		029847		
I-821280	Hat & Drill Kit - MAINT	R	4/18/2018	5.37		029847		
I-821369	Bolts & Screws - LCRA	R	4/18/2018	7.27		029847		
I-821385	Tape, Gloves, Socket - UT	R	4/18/2018	36.36		029847		
I-821389	Supply Line - LCRA	R	4/18/2018	22.99		029847		
I-821409	Brass & PVC Fittings - TP	R	4/18/2018	54.29		029847		
I-821545	Shade Cloth - EM	R	4/18/2018	48.69		029847		
I-821556	Bolts - MAINT	R	4/18/2018	19.65		029847		
I-821560	Gorilla Tape&Spraypaint- MAINT	R	4/18/2018	22.11		029847		
I-821853	Plywood - UT	R	4/18/2018	35.71		029847		
I-821859	White Primer - EM	R	4/18/2018	18.14		029847		
I-822172	Wastebasket - MGMT	R	4/18/2018	8.57		029847		
I-822246	Surge Protectors - ENG	R	4/18/2018	58.54		029847		1,956.28
2797	Milner-Villa Consulting							
I-2017-CMWD-003	Urban Water Mgmt Plan Serv.	R	4/18/2018	4,369.08		029851		4,369.08
3444	Mission Linen Supply							
I-507144083	Uniform Pants - TP	R	4/18/2018	28.14		029852		28.14
2185	Oasis Technology Inc.							
I-040218-3	Network Issues & Comp. Work-DO	R	4/18/2018	1,187.50		029853		1,187.50
0163	OFFICE DEPOT							
I-1184624180001	Office Supplies -DO	R	4/18/2018	95.77		029854		
I-118462419001	Office Supplies - DO	R	4/18/2018	17.27		029854		
I-118462420001	Office Supplies - DO	R	4/18/2018	6.47		029854		119.51
1570	Ojai Auto Supply							
I-428358	Starter - Unit 38	R	4/18/2018	142.84		029855		
I-429431	Wiper Baldes & Gloves - GAR	R	4/18/2018	92.11		029855		234.95
0912	OJAI BUSINESS CENTER, INC							
I-13133a	Shipping & Office Supplies -OM	R	4/18/2018	62.39		029856		
I-13133b	Shipping for Lab Sample	R	4/18/2018	81.13		029856		143.52

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/05/2018 THRU 4/18/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00165	OJAI LUMBER CO, INC							
I-1803-868829	Rail With Swedge End - WP	R	4/18/2018	28.08		029857		
I-1804-870030	Paint Pail & Brick - UT	R	4/18/2018	16.89		029857		44.97
00706	Ojai Valley Athletic Club							
I-020518	Lifeguard Training Pool Fee-WP	R	4/18/2018	255.00		029858		255.00
00168	OJAI VALLEY NEWS							
I-300021370	Conservation Ad 3/23/18	R	4/18/2018	55.00		029859		
I-300021664	Conservation Ad 4/6/18	R	4/18/2018	55.00		029859		110.00
02917	Ojai Valley Organics							
I-32696	Green Waste Pickup - MAINT	R	4/18/2018	23.00		029860		
I-32702	Green Waster Pickup - MAINT	R	4/18/2018	23.00		029860		
I-32709	Green Waste Pickup - MAINT	R	4/18/2018	23.00		029860		69.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-20118	Cust# 20594	R	4/18/2018	168.84		029861		
I-20192	Cust # 52921	R	4/18/2018	56.28		029861		225.12
01627	OSCAR'S TREE SERVICE							
I-13862	Tree Removal - MAINT	R	4/18/2018	950.00		029862		950.00
00072	PERMACOLOR, INC							
I-2767747	Powder Coating - PL	R	4/18/2018	581.85		029863		581.85
02053	Photo-Scan of Los Angeles, Inc							
I-21533	Security Camera Repairs - LCRA	R	4/18/2018	468.75		029864		
I-21534	Security Cameras&Repairs-LCRA	R	4/18/2018	1,711.75		029864		2,180.50
03287	Porta-Stor							
I-271524	Storage Container Rental - ENG	R	4/18/2018	110.00		029865		110.00
00184	POWERSTRIDE BATTERY CO, INC							
I-V597196	Battery - Unit 281	R	4/18/2018	77.60		029866		77.60
02833	Praxair, Inc							
I-82412332	Liquid Oxygen - TP	R	4/18/2018	2,203.47		029867		
I-82412345	Liquid Oxygen - TP	R	4/18/2018	2,167.79		029867		
I-82412348	Liquid Oxygen - TP	R	4/18/2018	2,247.95		029867		
I-82412355	Liquid Oxygen - TP	R	4/18/2018	2,274.83		029867		
I-82412370	Liquid Oxygen - TP	R	4/18/2018	2,281.78		029867		
I-82443878	Liquid Oxygen - TP	R	4/18/2018	2,269.27		029867		13,445.09

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02936	Priority Safety Services, LLC							
I-2018-1075	Quantitative Respirator Fit	R	4/18/2018	40.00		029868		40.00
0042	PSR ENVIRONMENTAL SERVICE, INC							
I-8619	Gas Tank Inspection - DO	R	4/18/2018	220.00		029869		
I-8620	Gas Tank Inspection - LCRA	R	4/18/2018	220.00		029869		
I-8620a	Filters - LCRA	R	4/18/2018	26.30		029869		
I-8638	Gas Tank Fill Seal Repair	R	4/18/2018	1,130.57		029869		1,596.87
0619	PUMP CHECK							
I-7246	GS Well & Meter Tests - EM	R	4/18/2018	1,500.00		029870		1,500.00
0983	RECREONICS, INC.							
I-772196	Grate Replacements - WP	R	4/18/2018	343.57		029871		343.57
0313	ROCK LONG'S AUTOMOTIVE							
I-23304	Oil, Filters, Fluid - Unit 17	R	4/18/2018	114.73		029872		114.73
0978	SAFETY GEAR CORPORATION							
I-0041781	Hi Viz Vests PPE - DO	R	4/18/2018	496.35		029873		496.35
03565	Martin Sandoval							
I-655628	Camping Cancellation - LCRA	R	4/18/2018	175.00		029874		175.00
02756	SC Fuels							
I-1114927-IN	Gas & Diesel - LCRA	R	4/18/2018	2,588.83		029875		
I-1116345-IN	Diesel - DO	R	4/18/2018	1,035.35		029875		
I-1124568-IN	Gas & Diesel - LCRA	R	4/18/2018	2,640.74		029875		6,264.92
2003	Sostre Enterprises Inc.							
I-3537	Website/CMS Fee Hosting	R	4/18/2018	249.00		029876		249.00
0215	SOUTHERN CALIFORNIA EDISON							
I-041218	Acct#2397969643	R	4/18/2018	12,855.17		029877		12,855.17
3252	Spinitar							
I-933132	Audio/Visual for Board Room	R	4/18/2018	2,984.34		029878		2,984.34
2703	Sunbelt Rentals							
I-77404894-0001	Weed Eaters Parts - LCRA	R	4/18/2018	73.03		029879		73.03
0057	SUPPLYWORKS							
I-424741583	Air Freshners - ADM	R	4/18/2018	123.55		029880		123.55

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/05/2018 THRU 4/18/2018

ENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2643	Take Care by WageWorks							
I-6876897	Reimburse Med/Dep Care	R	4/18/2018	53.03		029881		
I-6979706	Reimburse Med/Dep Care	R	4/18/2018	415.00		029881		
I-7103451	Reimburse Med/Dep Care	R	4/18/2018	1,171.55		029881		
I-7112667	Reimburse Med/Dep Care	R	4/18/2018	426.10		029881		
I-7151092	Reimburse Med/Dep Care	R	4/18/2018	13.90		029881		2,079.58
3566	Craig Taylor							
I-660756	Camping Cancellation - LCRA	R	4/18/2018	175.00		029882		175.00
3001	TimeClock Plus							
I-454073	Timeclock Plus Licenses - LCRA	R	4/18/2018	5,760.00		029883		5,760.00
1662	TYLER TECHNOLOGIES, INC.							
I-025-216982	Incode Maintenance Contracts	R	4/18/2018	1,621.13		029884		1,621.13
0225	UNDERGROUND SERVICE ALERT							
I-320180093	96 New Ticket Charges	R	4/18/2018	168.40		029885		168.40
0250	COUNTY OF VENTURA							
I-IN0173985	CUPA Fees - DO	R	4/18/2018	2,957.35		029886		
I-IN0173993	CUPA Fees - #1 Chlorination	R	4/18/2018	4,004.46		029886		6,961.81
0246	VENTURA COUNTY AIR POLLUTION							
I-1039083	SA Plant Generator Permit - EM	R	4/18/2018	590.00		029887		590.00
0251	VENTURA COUNTY STAR							
I-033118	Notice of Public Hearing	R	4/18/2018	107.04		029888		107.04
0258	VENTURA STEEL, INC							
I-207546	Flat Steel, Tubing, Iron - WHS	R	4/18/2018	875.57		029889		875.57
9955	VENTURA WHOLESALE ELECTRIC							
I-230524	Fluke & Screw Driver - EM	R	4/18/2018	77.58		029890		
I-235438	Lights for Fish Sink - LCRA	R	4/18/2018	93.20		029890		170.78
1283	Verizon Wireless							
I-9804710536	Monthly Cell Charges - DO	R	4/18/2018	2,021.12		029891		
I-9804711056	Monthly Cell Charges - LCRA	R	4/18/2018	743.35		029891		2,764.47
3567	Laurie Vezina							
I-657116	Camping Cancelltion - LCRA	R	4/18/2018	55.00		029892		55.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02583	WageWorks							
I-INV653648	FSA Monthly Admin Fee	R	4/18/2018	175.00		029893		175.00
03203	Water Systems Consulting, Inc.							
I-3072	Ojai System Master Plan - ENG	R	4/18/2018	7,783.07		029894		7,783.07
00663	WAXIE SANITARY SUPPLY							
I-77378186	Peroxide Cleaner - LCRA	R	4/18/2018	389.90		029895		389.90
00403	WESTERN WATER WORKS SUPPLY CO.							
I-485386-00	Repair Clamp Kit - TP	R	4/18/2018	1,177.61		029896		
I-487638-00	Control Kits - EM	R	4/18/2018	318.20		029896		1,495.81
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10008505153	Master Locks & Gloves - UT	R	4/18/2018	314.25		029897		314.25
03568	Leo Yoda							
I-657621	Camping Cancellation - LCRA	R	4/18/2018	115.00		029898		115.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	138	346,572.59	0.00	346,572.59
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	115,236.16	0.00	115,236.16
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			141	461,808.75	0.00	461,808.75
BANK: AP	TOTALS:		141	461,808.75	0.00	461,808.75
REPORT TOTALS:			141	461,808.75	0.00	461,808.75

Hand Dated Checks:

check # 24157	
check # 26184	(50.00)
check # 27225	(25.14)
check # 27406	(2.64)
check # 28054	(1,715.07)
check # 28067	(7.71)
	(10.94)

•• STALE DATED CHECKS CONTINUED

check # 28071	(162.50)
check # 28074	(5.55)
check # 28083	(60.21)
check # 28087	(3.25)
check # 28098	(2.41)
check # 28232	(37.50)
check # 28245	(25.00)
check # 28282	(20.15)
check # 28416	(25.00)
check # 28824	(20.00)
	<hr/>
	\$ 459,595.62

**CASITAS MUNICIPAL WATER DISTRICT  
Interdepartmental Memo**

TO: STEVE WICKSTRUM, GENERAL MANAGER

FROM: CAROL BELSER, PARK SERVICES MANAGER

SUBJECT: **Application for Federal Assistance SF-424 (New USBR Grant) for Recreation Facility Upgrades and Quagga Mussel Control**

DATE: April 5, 2018

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**RECOMMENDATION**

It is recommended that the Board of Directors authorize the General Manager to execute the attached Application for Federal Assistance SF-424 and enter into an Assistance Agreement with the United States Bureau of Reclamation for \$499,739 in matching grant funds for Recreation Area facility repairs and improvements.

**BACKGROUND**

Since September 28, 2011, Casitas Municipal Water District's Lake Casitas Recreation Area has had active cooperative agreements with the Bureau of Reclamation for quagga mussel protection and recreation facility improvement and maintenance. Grant number R11AC20123 totaled \$931,748.00 in grant funds, grant number R15AP00006 totaled \$400,000 and this grant totals up \$499,739 pending the ability of the Bureau of Reclamation to fund. Each grant is for five years.

Projects completed since the inception of the grants include: road improvement, repairs and maintenance; Casitas Water Adventure repairs and maintenance; Picnic 8 overhead replacement; a Boat House; maintenance carts and mower; the front gate overhead project including kiosks and security cameras; playground surface replacement and repairs; and the invasive species prevention program including staff time for all aforementioned projects.

**ANALYSIS**

All projects and activities funded by the grant require prior Board approval for implementation through the competitive bid and/or budgeting process as in, for example, staff time for invasive species prevention, cables and tags. The scope of the new grant includes road repairs and maintenance; picnic surface replacement; a vessel inspection station shade awning; illuminated exit directional signs at the main gate; and the anti-invasive species program.

The Bureau has been supportive of the Lake Casitas Recreation Area by providing grant funds for infrastructure and the invasive species prevention program.

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

03/23/2018

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** Casitas Municipal Water District

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6004993

**\* c. Organizational DUNS:**

0729279730000

**d. Address:**

**\* Street1:**

1055 Ventura Ave

**Street2:**

**\* City:**

Ventura

**County/Parish:**

**\* State:**

CA: California

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

93001

**e. Organizational Unit:**

**Department Name:**

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

Steve

**Middle Name:**

**\* Last Name:**

Wickstrum

**Suffix:**

**Title:** General Manager

**Organizational Affiliation:**

**\* Telephone Number:**

805-649-2251

**Fax Number:**

**\* Email:**

swickstrum@casitaswater.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

D: Special District Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Bureau of Reclamation

**11. Catalog of Federal Domestic Assistance Number:**

15.524

CFDA Title:

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Casitas Recreation Improvements

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="499,739.00"/>
* b. Applicant	<input type="text" value="567,392.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,067,131.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

**BUDGET INFORMATION - Construction Programs**

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 213,369.00	\$	\$ 213,369.00
2. Land, structures, rights-of-way, appraisals, etc.	\$	\$	\$
3. Relocation expenses and payments	\$	\$	\$
4. Architectural and engineering fees	\$	\$	\$
5. Other architectural and engineering fees	\$	\$	\$
6. Project inspection fees	\$	\$	\$
7. Site work	\$	\$	\$
8. Demolition and removal	\$	\$	\$
9. Construction	\$ 256,750.00	\$	\$ 256,750.00
10. Equipment	\$ 29,620.00	\$	\$ 29,620.00
11. Miscellaneous	\$	\$	\$
12. SUBTOTAL (sum of lines 1-11)	\$ 499,739.00	\$	\$ 499,739.00
13. Contingencies	\$	\$	\$
14. SUBTOTAL	\$ 499,739.00	\$	\$ 499,739.00
15. Project (program) income	\$	\$	\$
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 499,739.00	\$	\$ 499,739.00
<b>FEDERAL FUNDING</b>			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X <input type="text"/> % Enter the resulting Federal share.			\$ 0.00

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

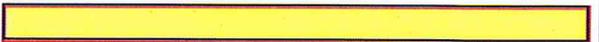
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE  
APPLICANT ORGANIZATION  	DATE SUBMITTED  

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB  
0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  Congressional District, if known: 24	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:	
<b>6. Federal Department/Agency:</b> DOI/Bureau of Reclamation	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: 15.524	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ 499739	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: Steve Wickstrum Title: General Manager Telephone No.: 805-649-2251      Date: _____	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

CASITAS MUNICIPAL WATER DISTRICT

Minutes  
Executive Committee  
Special Meeting

DATE: April 19, 2018  
TO: Board of Directors  
FROM: General Manager, Steven E. Wickstrum

Re: Special Executive Committee Meeting of April 13, 2018

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**MEETING:**

1. **Roll Call.**

Director Bill Hicks  
Director Jim Word  
Steve Wickstrum, General Manager  
Michael Flood, Assistant General Manager

Public: Mr. Angelo Spandrio

2. **Public Comments.**

Mr. Spandrio asked for further clarification regarding the vertical well location, depths, and expected conditions, further stating that it appears to be a positive project to supplement water supply.

3. **Board Comments.**

None.

4. **General Manager Comments.**

The General Manager commented on the need to bring the Director elections filing to the Board for action on April 25th. The General Manager provided to Mr. Spandrio the clarifications on the exploratory well.

5. **Discussion regarding FEMA Recovery for the Thomas Fire.**

The Committee discussed current progress on Thomas fire recovery and staff's work with the representatives from the State Office of Emergency Services and FEMA, and regarding the replacement of the Canal-Rice Bridge under a hazard mitigation approach.

6. **California Special Districts Association Board of Directors Call for Nominations.**

The Committee discussed the call for nominations. No actions to move forward.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**  
**Finance Committee**

DATE: April 20, 2018  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Finance Committee Meeting of April 20, 2018, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Peter Kaiser and Director Jim Word  
General Manager, Steve Wickstrum  
Assistant General Manager, Michael Flood  
Accounting Manager/Treasurer, Denise Collin  
Park Services Manager, Carol Belser

Public: Ms. Sue Peterson

2. **Public Comments.** None.

3. **Board/Management comments.**

The General Manager asked for a review of three cost proposals that have come to the attention of the General Manager. The three proposals are for the installation of AT&T fiber optics to the Lake Casitas Recreation Area in the amount of \$19,659.10, the extraction and inspection of Mutual Well # 6 pump in the amount of \$5,775, and the bid proposal for asphalt work at the Lake Casitas Recreation Area in the amount of \$56,350.35. The Committee directed the proposals to the Board of Directors.

4. **Review of the Financial Statements for February 2017.**

The Committee reviewed the financial statement with no changes or issues. A specific question was asked and answered regarding trailer storage revenue. Director Kaiser expressed appreciation that overtime costs were at a normal and expected level of cost.

5. **Review of the February 2017 Consumption Report.**

The Committee commented on the water demand numbers that are showing a trend similar to FY 2016-17, with a notable reduction in several classification of water service.

6. **Review of the Manager Recommended 2018/2019 Fiscal Year Budget.**

Denise Collin presented the draft budget. The Committee reviewed the capital list and discussed financial strategies for funding the many projects that are to be undertaken during FY 2018/19.

7. **Discussion regarding letter from the County of Ventura regarding the Thomas Fire Impact to Property Tax Revenues.**

Denise Collin reviewed the letter and noted that the expected tax revenue impact is a reduction of \$15,880. This is in perspective to the over \$2,000,000 received by the District for Prop 1A tax revenue.

8. **Letter of Complaint from Osmat Jefferson regarding the Hang Tag fee for non-payment.**

The Committee reviewed the letter of complaint. No further action in this regard.

9. **Discussion regarding Cooperative Agreement with the Bureau of Reclamation for up to \$499,739 in matching funds for recreation facility improvements and maintenance, and invasive species prevention.**

Carol Belser presented the five-year funding Agreement and the match funding benefits that the Agreement brings to the operations and maintenance of the Lake Casitas Recreation Area. This is the third consecutive agreement to be issued to Casitas. The Committee directed this agreement be moved to the Board for consideration.

10. **Purchase of Allen-Bradley components for various Ojai Water System sites.**

Staff has requested an un-budgeted purchase of Allen-Bradley components to replace existing Ojai Water System components. The components are needed as soon as possible (before a failure of SCADA). This item is directed to the Board of Directors for consideration.

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER  
**SUBJECT:** WATER CONSERVATION FEBRUARY 2018 UPDATE  
**DATE:** APRIL 16, 2018

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During March 2018, the following activities were completed by the Water Conservation Department:

- Facebook and Website updates
- UWMP development – ongoing
- Entire team working on Ojai allocation assignments
- Media interviews:
  - Spoke with Perry Van Houten, OVN, March 5
  - Spoke with Jacob Marglows, Science Reporter, KPPC, March 9
  - Spoke with David Goldstein, Ventura County Star on conservation, March 13
  - Spoke with Perry Van Houten, OVN on Diversions, March 15
  - Spoke with Christian Martinez, VCS on diversions, March 19
  - Spoke with Alex Wilson, KVTA radio, on diversions, March 20
  - Spoke with Kit Stolz, Ventura County Reporter, on State water, March 20
  - Spoke with Kyle Stokes, KPPC reporter, March 21
  - Spoke with Perry Van Houten, March 22
  - Spoke with Andra Belknap, OVN, diversions March 26
  - Spoke with Brian Brenne, KCRW Santa Barbara Radio, diversions March 27
  - Spoke with Perry Van Houten, March 29
- Managing Cross-connection control program, working on upgrades to program
  - 42 calls/emails
- State Water Resources Control Board monthly report filed
- Turf Removal program – 1 new applicant in March
- Continued meetings and phone calls with customers regarding allocation program
- Two water surveys completed
- Demonstration garden work in front of main office - plantings and maintenance direction given
- Responded to 3 water waste reports. Some of these reports required site visits, phone calls, coordinating with other agencies, and mailings
- Rebates
  - 1 Weather based controller rebate
  - 5 High Efficiency Toilets
  - 3 High Efficiency Washing Machine rebates

- Landscape sign program – 0 new signs distributed this month
- Water Conservation Advertising:
  - 2 ads in OVN paper and website ads
  - 1 Facebook ad
  - Bill message
- Attended the following meetings:
  - March 1, Attending Ojai Women's Club (Cinnamon McIntosh)
  - March 1, Regional Water Group Meeting (Ron Merckling)
  - March 6, Cumulus Radio meeting (Bryan Sandoval)
  - March 6, Matilija Funding Committee (Po Chi Fung)
  - March 6, AWA Symposium Committee (Ron Merckling)
  - March 26, California/Nevada Drought Outlook Meeting (Po Chi Fung)

# MEMORANDUM

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TO: Board of Directors  
From: Steven E. Wickstrum, General Manager  
RE: County of Ventura Action to Approve a Bona Fide Water Exchange  
Date: April 18, 2018

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## RECOMMENDATION:

It is recommended that the Board of Directors receive and file this memorandum.

## BACKGROUND:

During the regular meeting of the Casitas Board of Directors on March 28, 2018, the Board authorized the initiation of the one-year bona fide exchange of the Casitas State Water entitlement to the San Geronio Pass Water Agency (SGPWA). The City of San Buenaventura authorized a similar action for a bona fide exchange with SGPWA. In accordance with the 1971 Agreement between the County and Casitas, this out-of-County exchange of water must receive prior approval of Ventura County and the State.

On April 10, 2018, Casitas and Ventura Water met with Supervisor Steve Bennett's office to request a consideration of a non-objection letter that would provide the prior approval for an out-of-County exchange. Supervisor Bennett understood the timely nature of the action and agreed to set this item on to the next regular meeting of the Board of Supervisors. Supervisor Bennet authored the attached letter and the "Reasons Expressed for Not Obstructing the State Water Allocation Transfer" for consideration by the Board of Supervisors. The Board of Supervisors considered the request for prior approval on April 17, 2018, and unanimously approved the request with a condition that the water agencies work together to resolve differences of opinion regarding such out-of-County bona fide exchanges.

The representatives from the United Water Conservation District (UWCD) expressed a position of non-objection to the action, UWCD did express that this water could be used in-County to address current shortfalls of water supply and lessen the economic impacts in Ventura County resulting from water shortages. UWCD requested that the County condition the approval by asking for more cooperation between the three water agencies. UWCD original argument was clarified that the exchange does not prohibit UWCD's access to Article 21 water, should it become available in 2018.

I pointed to the difficulty in delivering State Water to Ventura County under the current conditions of insufficient infrastructure, indecisions in the past by UWCD to obtain as much State Water as was made available, and the concerns over the spread of quagga mussels from Lake Piru. Ventura Water general manager Kevin Brown stated that he had asked if UWCD would also like to participate in the exchange.

In a parallel path, the State Water Contractors reviewed the proposed exchange on April 16<sup>th</sup> and will move forward a recommendation for a final approval by the Department of Water Resources (State). The exchange contract between all agencies will move to our respective governing bodies once an approval is received from the State.



**BOARD OF SUPERVISORS  
COUNTY OF VENTURA**

GOVERNMENT CENTER, HALL OF ADMINISTRATION  
800 SOUTH VICTORIA AVENUE, VENTURA, CALIFORNIA 93009

MEMBERS OF THE BOARD  
PETER C. FOY, Chair  
STEVE BENNETT  
LINDA PARKS  
KELLY LONG  
JOHN C. ZARAGOZA

**STEVE BENNETT**  
SUPERVISOR, FIRST DISTRICT  
(805) 654-2703  
FAX: (805) 654-2226  
E-mail:steve.bennett@ventura.org

April 17, 2018

Board of Supervisors  
Ventura County Watershed Protection District  
800 S. Victoria Ave.  
Ventura, CA 93009

**SUBJECT:** Recommendation of Supervisor Bennett for the Board of Supervisors to Authorize the Director of the Public Works Agency to Execute a Non-Objection Letter Regarding the Out of County Transfer of State Water Project Allocations by the City of Ventura and Casitas Municipal Water District.

**RECOMMENDED ACTION:**

Authorize the Director of the Public Works Agency, on behalf of the Ventura County Watershed Protection District, to sign the attached non-objection letter regarding the out of county transfer of State Water Project allocations by the City of Ventura (Ventura) and the Casitas Municipal Water District (Casitas MWD), (Attachment "A").

**DISCUSSION:**

Normally this letter would come from the staff of the Public Works Agency, but it is time sensitive and to expedite placement of the item on the Board agenda, Ventura requested that I bring this letter forward.

There will be some parties who object to this one-year State Water Project allocation being acquired by an out of county agency. Before and at our Board meeting, I will present a list of reasons why it is appropriate that we not object to Ventura and Casitas MWD doing this. I apologize that the short notice I received on this does not allow me to offer that list as I file this letter.

I am optimistic that we will, as is our custom, all keep an open mind as we have a full discussion of this issue. The essential background information I can give you now is the following.

In 1963, the Ventura County Flood Control District (VCFCD), now the Ventura County Watershed Protection District, entered into an agreement with the State of California to obtain a 20,000 acre-foot per year (AFY) entitlement to State Water Project water. Multiple subsequent agreements transferred and assigned portions of the 20,000 AFY entitlement to and between various other water agencies in the county. The 20,000 AFY entitlement is currently divided between the Casitas MWD, Ventura, and the United Water Conservation District (United Water currently leases out a portion of its allocation).

While the three agencies must pay significant sums annually for their State water entitlement, none of the three agencies have pipeline connections that enable them to receive State water. The agencies have regularly sold their unused allocations through the State Department of Water Resources sale pool to recover some of the annual cost of their entitlement. United Water has sometimes received its entitlement via streambed release from either Pyramid or Castaic Lake, and has on occasion purchased some of the other agencies' allocations for this purpose.

For 2018, Ventura and Casitas MWD have entered into agreements, approved by their City Council and Board, to transfer their unused 2018 entitlements to the San Geronio Pass Water Agency. The terms of these agreements provide both substantially higher remuneration to Casitas MWD and Ventura, and contain a provision that gives Ventura and Casitas MWD the ability to recover up to 40% of the exchanged water over the next ten years. These terms make this a far more beneficial arrangement for those agencies, their ratepayers, and the region as a whole than the previous sales through the State pool. Additionally, Ventura and Casitas MWD have indicated that the additional revenue will assist with furthering a joint project with the Calleguas Municipal Water District to establish a mutually beneficial regional interconnection of their water supplies.

Amongst the many transfer and assignment agreements pertaining to VCFCD's original 20,000 AFY entitlement, a 1970 agreement between VCFCD and the Ventura River Municipal Water District (VRMWD), now Casitas MWD, states that "No assignment or commitment of the water referred to in this contract shall be made by VRMWD to any agency outside of Ventura County without prior approval of VCFCD and STATE." In order to assure that the 2018 agreement between Ventura and Casitas MWD and the San Geronio Pass Water Agency may proceed unimpeded, Ventura and Casitas MWD

Board of Supervisors  
April 17, 2018  
Page 3 of 3

have requested that the Ventura County Watershed Protection District sign the attached non-objection letter regarding the transfer of their 2018 allocation to San Geronio.

This item has been reviewed by the Public Works Agency Director and County Counsel.

Cordially,

A handwritten signature in black ink that reads "Steve Bennett". The signature is written in a cursive style with a large, stylized initial "S".

Steve Bennett  
Supervisor, First District

Attachment: Non-objection letter

## Reasons Expressed for Not Obstructing the State Water Allocation Transfer

-The County long ago transferred its State Water Allocation to the Casitas MWD and City of Ventura. The County could have retained control but chose to instead transfer it to others. This transfer also transferred the financial responsibility for the annual allocation payments.

-For the past 48 years, Ventura and Casitas have been paying the annual cost of their State Water Allocation. Currently, Ventura pays \$2.1 million/year and Casitas over \$1 million for water they cannot access.

-Ventura and Casitas are sovereign local governments with elected board members who have a fiduciary responsibility to their voters and ratepayers.

-the Casitas Municipal Water District is not within the United Water Conservation District and does not receive any water from the Santa Clara River groundwater basins. Providing Casitas' allocation to United would be of no benefit to the Casitas water supply.

-The City of Ventura only draws a small portion of its water from Santa Clara River Basins. Providing Ventura's allocation to United would be of only slight benefit to Ventura and would primarily benefit others outside the city.

-Ventura and Casitas do not have any duty to provide resources to United, nor does any other city or water district (beyond paying United's standard fees)

-The cities of Oxnard and Camarillo, and Waterworks District #1 all have State water or financial resources that they could potentially provide to United. None do.

-Similarly, the cities of Santa Paula and Fillmore pump all of their water from aquifers in the United district but do not provide resources to United. Nor do mutual water companies, water districts, or private pumpers.

-United's attempt to argue that Ventura and Casitas have a special duty to provide resources to United is not based in law nor consistent with any established practice. United has not provided any evidence of a duty on the part of Ventura, Casitas, or any other city or district to provide resources to United.

-Ventura and Casitas, and sometimes United, have been selling their annual allocation on the State pool for many years and could do so in 2018. Water sold on the state pool goes out of the county.

-United can also buy water through the State pool.

-United could buy transferred State water allocations from around the State in the same manner as the San Geronio Pass Water Agency.

-United could potentially provide financial incentives to the cities of Oxnard and Camarillo and Water Works District #1 to draw more State water and pump less groundwater, thereby achieving the same net effect of increasing the local supply of State water and conserving groundwater.

-Ventura and Casitas have sometimes successfully negotiated an allocation transfer to United, and sometimes the attempted negotiations have been unsuccessful.

-Both Ventura and Casitas have expressed a willingness to sell/transfer their 2018 allocation to United, but it would be contrary to their fiduciary duty to make their ratepayers absorb a substantial financial loss in order to do so.

-It would be inappropriate and unwarranted for the Board of Supervisors to intervene to obstruct the lawful allocation transfer by Ventura and Casitas for the financial benefit of United.

-It would also be counterproductive for the Board to intervene because the San Geronimo transfer terms are far more beneficial locally and regionally than sale in the State pool. The San Geronimo terms: a) provide the ability for return of up to 40% of the water in the next ten years, and b) provide needed financial resources toward the regional water interconnection between the Calleguas MWD, Ventura, and Lake Casitas.

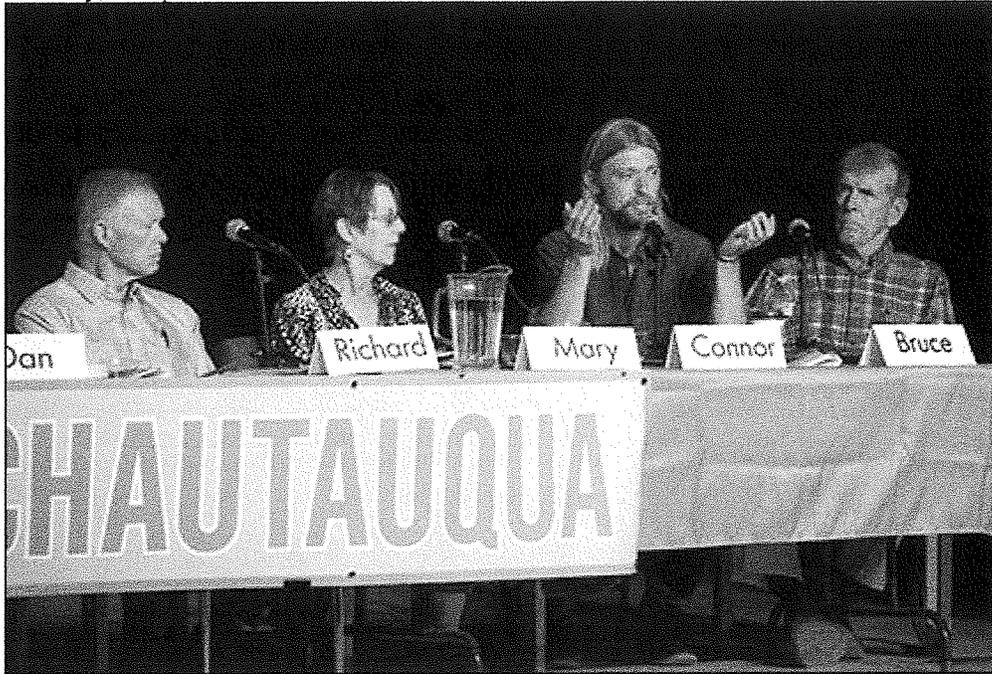
## News from around the Ojai Valley

Three sisters: Two agencies in proposed water plan expressing reservations



Details

Published on Thursday, 19 April 2018 13:06



*Photo by Simone Noble Photography*

**Chautauqua panelists discuss the valley's water situation during the April 14 event.**

**Perry Van Houten, Ojai Valley News reporter**

Three ideas for solving the area's water shortage were explored at the Ojai Chautauqua's "Panel on Water in the Ojai Valley" April 15.

One of the concepts, the Three Sisters Proposal, was presented by the Ojai Valley Water Advisory Group's (WAG) Richard Hajas.

Under the plan, Casitas Municipal Water District (CMWD), Calleguas Municipal Water District and the city of Ventura would work together to create the ability to pipe in water from the State Water Project (SWP).

With Ojai attached to the SWP, Lake Casitas could then recharge and become storage for reduced use and emergencies.

The plan also was discussed at the March 8 meeting of the Upper Ventura River Groundwater Agency (UVRGA).

The Board considered urging CMWD to immediately start negotiations with Calleguas and Ventura to pursue the ideas in the WAG report.

Ventura Water general manager Kevin Brown explained that talks were already under way between Calleguas, Ventura and Casitas, and he thought the recommended action was unnecessary.

Brown also disagreed with some of the concepts in the Three Sisters Proposal.

Board member Mary Bergen, who represents CMWD, agreed with Brown that the UVRGA action was unnecessary.

"Things are already happening. Casitas is already working to access the SWP," Bergen told the Ojai Valley News.

But Bergen supports state water.

"I'm all on board for that, but we need to see what the costs are. We're optimistic we can make it work," she said.

UVRGA boardmembers were unable to come to a consensus, so no action was taken.

Hajas said as far as he knew the only action taken by Casitas to access the SWP was to contribute funding for some of the preliminary design and environmental work for a pipeline between Camarillo and Saticoy.

"They (Casitas) have taken no official position on the Three Sisters Proposal," Hajas told the Ojai Valley News.

CMWD general manager Steve Wickstrum said there's no quick fix to the water shortage.

"We all live this and we're trying to work through it," he said. "We have some opportunities that will help us get on the SWP and we have opportunities to access groundwater."

Wickstrum attended the Chautauqua as an audience member.

"It was a good forum to express your views and to find out what's going on," he said.

The other two proposals discussed at the event were the horizontal bore (HoBo) project to tap into groundwater north of the lake, and a proposal to redesign rain catchments and systems to directly recharge aquifers.

"The almost ubiquitous feeling I heard from people is they think that the agencies aren't being urgent enough," said Ojai Chautauqua event manager Andy Gilman. "They're feeling more urgency than they're seeing, and that's what they want to change."

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## News from around the Ojai Valley

### Casitas looking to drill deep well as alternative to horizontal plan



Details

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**Perry Van Houten**, *Ojai Valley News* reporter

Casitas Municipal Water District (CMWD) officials have announced a new path they will likely take to help mitigate impacts of the current drought.

They're exploring the possibility of drilling a vertical bore (or VerBo) to tap into an aquifer in the Santa Ynez Mountains west of Ojai.

The well would be drilled to a depth of 6,000 to 7,000 feet.

“This would be a very deep well, not something like the 300-foot wells people drill around this area,” said Steve Wickstrum, CMWD general manager.

The idea is a spin-off of the horizontal bore (HoBo) concept first proposed by CMWD directors in 2016.

Wickstrum presented the VerBo plan to the CMWD Board of Directors at its regular meeting April 11.

“This is an exploratory well, to see if we can determine water quality and the availability of water,” Wickstrum told the Ojai Valley News. “If it shows good water quality, and if there's an ample water supply, then we move on to stage two.”

The drilling site would be in essentially the same spot proposed for HoBo, on CMWD property north of Lake Casitas near the Robles Diversion Facility.

“We'd have this and HoBo drawing water from different directions — two outlets in the same location,” Wickstrum said.

Another advantage of the project site is the pipeline nearby that CMWD could use to distribute the water.

Unlike the HoBo project, that would drill under U.S. Forest Service (USFS) land, VerBo would operate on CMWD land only.

The project would not require permit approval from the USFS, which, for HoBo, “is taking an exorbitant amount of time,” Wickstrum said.

USFS District Ranger John “Pancho” Smith confirmed that permit approval for HoBo will be a long, step-by-step process that could take two years to complete.

Environmental watchdog group Los Padres ForestWatch submitted a letter to Casitas in 2017 outlining its concerns about HoBo.

Those concerns included the potential to deplete surface water supplies and damage forest ecosystems.

CMWD is now taking bids to drill the exploratory VerBo well.

“It's now a matter of cost,” Wickstrum said. “We should know something in about a month.”

How much will the VerBo cost?

“It's not an inexpensive project,” said Wickstrum, who put the price tag in the \$1 million range.

Wickstrum hopes to have the proposal before the Board for its last meeting in May or the first meeting in June.

Exploratory drilling to look for good water could begin this summer, he said.

“Is there a risk you don't find it? Yes, but if you don't try, you don't know,” Wickstrum said.

Some of the evidence of water in the Matilija sandstone comes from the strong flows encountered by crews digging water tunnels in the Santa Ynez range in the 1950s.

According to hydrogeologist and groundwater consultant Jordan Kear, the aquifer could provide an estimated 8,000 acre-feet per year to Lake Casitas.

Kear believes the current reserve of water in a six-mile section of the Matilija Formation could be upwards of 87,000 acre-feet.

During wet years, Kear expects the aquifer to recharge at a rate of approximately 2,000 acre-feet per year.

More research to refine the estimates is underway, according to Kear.

“Of critical importance is that the VerBo is still an emergency measure, and would not be used in earnest unless certain drought thresholds were met,” he explained.

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**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
04/19/18**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Farmer MAC	31315PYF0	5/2/2028	\$511,924	\$484,740	2.925%	11/20/2017	2.40%	3613
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$783,516	2.014%	10/25/2016	3.88%	2346
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$899,430	\$832,467	1.901%	5/9/2016	4.12%	2874
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$852,107	\$815,002	2.790%	3/28/2016	4.04%	2840
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,013,408	\$963,420	3.000%	3/24/2016	4.77%	3169
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$640,302	2.354%	11/17/2016	3.17%	3400
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,179	\$452,547	2.710%	11/20/2017	2.24%	3893
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,568,766	\$1,463,610	1.486%	10/13/2016	7.25%	1939
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,357,690	\$1,341,266	1.625%	10/3/2012	6.65%	415
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$531,440	\$502,540	1.107%	5/9/2016	2.49%	1311
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$761,033	\$708,036	2.875%	2/19/2016	3.51%	2574
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$461,849	\$424,271	1.203%	7/14/2016	2.10%	1939
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,022,449	\$972,190	2.360%	5/10/2017	4.82%	2601
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$921,038	\$843,040	2.875%	8/2/2016	4.18%	2215
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$631,088	\$608,776	5.625%	1/16/2013	3.02%	1132
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$673,488	\$655,049	2.375%	9/8/2014	3.25%	1344
*TB	Federal National Assn	31315P2J7	5/1/2024	\$790,308	\$743,415	1.721%	5/1/2016	3.68%	2172
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,467,858	\$1,371,285	2.625%	5/25/2016	6.79%	2297
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,527,112	\$2,338,600	2.125%	5/25/2016	11.59%	2885
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,154,090	\$1,161,642	1.375%	7/6/2010	5.76%	86
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,155,724	\$1,170,533	1.375%	11/18/2015	5.80%	626
*TB	US Treasury Note	912828WE	11/15/2023	\$767,996	\$764,250	2.750%	12/13/2013	3.79%	2006
Accrued Interest					\$141,240				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$21,077,527</b>	<b>\$20,181,736</b>			<b>99.98%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$452</b>	<b>\$452</b>	1.07%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,881</b>	<b>\$2,881</b>	1.15%	Estimated	<b>0.01%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$21,080,860</b>	<b>\$20,185,069</b>			<b>100.00%</b>	
Total Funds Invested last report				\$21,081,539	\$20,192,593				
Total Funds Invested 1 Yr. Ago				\$20,174,260	\$19,952,441				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$1,869,569</b>	<b>\$1,869,569</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$9</b>	<b>\$9</b>	0.19%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$22,950,439</b>	<b>\$22,054,648</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,136,446	\$23,914,627				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.